

**MINUTES  
BUDGET COMMITTEE  
LANE COUNCIL OF GOVERNMENTS**

Thursday, May 19, 2005  
Small 4<sup>th</sup> Floor Conference Room  
Lane Council of Governments Office  
99 East Broadway, Suite 400  
Eugene, Oregon

Committee vice chair, Patrick Lanning, called the meeting of the LCOG Committee to order at 5:35 p.m. Committee members in attendance were: Patrick Lanning, Gary Williams, Greg James, and John Sullivan. Staff members present were Bob Swank, Ted Stevens, Byron Vanderpool, Jamon Kent, Kay Metzger, Ann Mortenson and George Kloeppe.

**Approval of Minutes**

The minutes of the April 21, 2005 meeting of the Budget Committee had been distributed with the meeting agenda. Patrick Lanning asked for any additions or corrections. There being none, it was moved, seconded (Williams/James) and carried that the minutes of the previous month's meeting be approved as presented.

**Public Input**

The Chair determined that there were no members of the public in attendance.

**Proposed 2005-06 Budget**

The proposed budget had been presented by staff at the April 21 meeting. Lanning asked if there were further questions or suggestions for change. Bob Swank referred to the format of the document and responded to a question that had been asked at the April Budget Committee meeting regarding "double-counting." It was suggested that, in the future, the format might be improved by including one or two columns showing the "actual" revenue and expense from previous years. It was suggested by John Sullivan that footnotes might be employed to clarify or define aspects of the budget. It was also suggested by Greg James that the personnel information that appears in each service area could be shown early in the document in summary form for the entire staff complement of the agency. Questions were asked and answered about minor elements within the document, including a

typographical error on page 43. After some discussion, the proposal was generally considered appropriate for recommendation to the Board of Directors. It was moved by Gary Williams, seconded by John Sullivan, that the proposed FY 2005-06 budget be approved in the amount of \$23,546,895 and recommended to the Board of Directors for adoption. The motion carried unanimously.

### **Budget Committee Participation in Budget Revisions**

George Kloeppe noted that the agency typically adopts one revision to the annual budget—usually in the spring of the year—to accommodate changes in revenue or requirements for expenditure that had come to light subsequent to the original adoption in June. He observed that, just as the Committee had been asked in April to review the proposed revision to the fiscal year 2004-05 budget, the Committee's assistance and counsel would be needed in the spring of 2006.

### **Adjournment**

Patrick Lanning thanked the Committee for its work. The business of the Committee being completed, the meeting was adjourned at 6:15 p.m.