

Agenda Item Number 4.

Report of the Executive Committee

Presenter: George Kloeppel

Action Recommended: None. Information Only

Meeting Notes:

Meeting of January 20, 2005

The LCOG Executive Committee met on Thursday, January 20. Members present for the meeting were LCOG Board Chair Gary Williams, Vice Chair Patrick Lanning, Director Greg James, and Director Alan Laisure. Staff members attending included Bob Swank, Byron Vanderpool, Ted Stevens, Jamon Kent, Ann Mortenson and George Kloeppel. The Committee considered:

February 24 Board Agenda

The Committee reviewed a preliminary listing of the topics that staff anticipated for the February Board meeting. One suggested element of the February meeting was an “orientation to LCOG” for new members. It was agreed that staff should plan on an orientation, a half hour or more before the regular meeting, and that the orientation should be held in a separate room. It was noted that room 312 as the Springfield School District administration building could accommodate such a session.

It was noted that the Board would be asked to conduct a public hearing in February and, as appropriate, adopt the “county-wide coordinated population projections.”

The “special focus” for the meeting had been previously designated as “public infrastructure.” Commissioner Morrison and Mayor Weathers, both unable to be present at the Executive Committee meeting because of conflicting obligations, had each provided listed examples of successful

intergovernmental cooperation. It was noted that the topic had emerged from last summer's planning session and had a number of component parts; however, the traditional physical investments of public jurisdictions—water, sewer, wastewater, parks, roads, etc.—had been included. It was felt that there would be an advantage gained by avoiding duplication of effort, both by sharing the learnings of other jurisdictions and by joint-venturing wherever possible. The Springfield Sports Center was noted as a good example of intergovernmental (and private sector) cooperation. Byron Vanderpool, who was slated to provide staff support to the Board's exploration of this issue, asked for other examples. Mayor Williams suggested that wireless internet might be a topic that the Board could constructively explore, since it held promise of serving the needs of a number of public jurisdictions—city, school, utility, etc. Kloepfel noted that earlier in the week the bimonthly meeting of the regional city/county managers had included a discussion of this subject and that there were several examples of municipalities investing in the technology. Staff was directed to design the focus discussion around wireless internet infrastructure.

Board's Focus Areas for April and June Meetings

The Committee discussed approaches that might be taken to help the Board to address "education and life-long learning" in April and "regional economic development" in June. It was suggested that several "outside" parties (Steve Hull of SD 52, as an example) be brought in to spark the discussion of life-long learning. It was noted that the April and June topics—life-long learning and economic development—were closely related. Staff was directed to bring back suggestions for these sessions at the February Committee meeting.

Goal-Setting or Planning Session in July—Setting the Agenda for 2006

It was noted that the Board had established a pattern of a July goal-setting session in the odd-numbered years and a planning, or prioritization, session in the even-numbered years. There was general concurrence that the July 2005 meeting in Cottage Grove should be a goals session and should include a review of the previous goals and an assessment of their present status, along with a process to set a general agency agenda for one or two fiscal years. The question of an outside facilitator was discussed, and there was general agreement that one should be used. There was a sense of

appreciation for the facilitation that Laurie Swanson-Gribskov had provided in the 2003 goal-setting session. Staff agreed to prepare an initial model for the Committee's consideration in February or March.

Mid-Year Financial Report

A report of the revenue and expenditure experience of the agency for the first six months of the fiscal year was presented and discussed. Kloepfel pointed out that, during the period, revenues had exceeded expenditures by \$1.9 million and that the general pattern of expenditure was consistent with the adopted budget. He noted that the Budget Committee (with input from the Executive Committee) was scheduled to propose a Revised FY 2004-05 Budget in April.

Biennial Performance Review of Executive Director

The schedule for the review of Kloepfel's previously established goals and performance over the past two years was discussed. Mayor Williams suggested that a subcommittee of the Executive Committee be utilized to help design the process and accept input. Greg James and Patrick Lanning indicated a willingness to serve on such a subcommittee. It was noted that the level of participation (measured by the submission of comments) was not great in 2003. Kloepfel suggested that the performance review provided an opportunity for the membership and other invested parties to provide comments and suggestions about the work of the *agency*, as well as that of its executive director. The Committee discussed the categories of respondents that might be asked to provide comment—management team, general staff, Board members, agency CEOs, etc. It was agreed that a general design of the performance review would be presented to the subcommittee and the Chair prior to the next Committee meeting. It was noted that staff support would be available to the Chair for this process.

LUBA Appeal

A brief report was made regarding a Notice of Intent to Appeal submitted to the State Land Use Board of Appeals (LUBA) by Friends of Eugene and a private individual, Rob Handy, regarding the actions taken by the MPC (on behalf of LCOG and the MPO) on December 9. Kloepfel reported that Legal Counsel was representing the agency. He noted that LUBA had determined that the petitioners would need to file separate appeals (the initial

notice referencing two actions taken and one not taken by the MPC at the meeting in question). Finally, Kloepfel reported that staff was gathering the substantial background information and records pertaining to the Regional Transportation Plan, which Legal Counsel had requested.

Appreciation Dinner

The Committee heard a report and discussed plans for the January 27 Appreciation Dinner.

Bequest to Senior Meals Program

Ted Stevens reported that the LCOG Senior Meals Program had been named as a beneficiary of an estate. The will provided for \$149,000 to come to the program. He noted that staff was working with the attorney to determine the most appropriate utilization of the funds. The benefactor was a woman from Cottage Grove who had provided for significant bequests for other programs as well. Stevens anticipated that at least a portion of the proceeds of this bequest would go to the endowment fund that had recently be established through the Southern Willamette Services Corporation and deposited with the Oregon Community Foundation.