

Agenda Item Number 4. Supplement

Report of the Executive Committee

Presenter: George Kloeppe

Action Recommended: None. Information Only

Meeting Notes:

Meeting of April 20, 2006

The LCOG Executive Committee met on Thursday, April 20, at the LCOG office in Eugene. Members present for the meeting were LCOG Board Chair, Mayor Gary Williams, Vice Chair, Patrick Lanning, Mayor Warren Weathers, Commissioner Anna Morrison, Gary Pape, Anette Spickard, and Greg James. Staff members attending included Bob Swank, Byron Vanderpool, Kay Metzger, Jamon Kent, Ann Mortenson and George Kloeppe. The Committee considered:

April 27 Board Agenda

The Committee reviewed the agenda for the April 27 meeting of the Board of Directors. Kloeppe described the plan for the “special presentation” on the workforce, education and economic development. Panel presenters will include Jack Roberts, Jim Lindly and Chuck Forster. Kloeppe also noted that another Board agenda item would need to be added (7.C), based upon the Committee’s anticipated recommendation that the Board accept a loan from the USDA for business assistance. He called the Committee’s attention to item 7.B on the consent agenda by which the Board would adopt the Area Plan for Senior and Disabled Services for the coming year. He explained that, while a substantial action, the proposal would come to the Board with affirmative recommendations from the advisory councils and (presumably) the Executive Committee, and consequently could be addressed as a consent agenda item. Commissioner Morrison noted that her committee to review possible overlaps among and between economic development organizations would prefer to report back to the Board in

June. Byron Vanderpool provided the Committee with an overview of his planned report (item 9.B) on the metro area's transportation planning process.

FY 2006-07 Area Plan for Senior and Disabled Services

SDS Director Kay Metzger provided an overview of the "Area Plan" for the coming year. She noted that it had been carefully considered by the advisory councils and was now recommended for adoption. Metzger reported that the federal Older Americans Act resources to be available in the coming year may be lower than projected in the Plan, but observed that amendments would be proposed to manage such a situation. The Committee discussed the actions of the State Legislature in special session earlier in the day. It was understood that information was not available regarding the impacts on LCOG of additional appropriations for human services. The Committee requested that a memo be prepared for the Board on that subject as soon as the data were available. It was moved and seconded (James and Lanning) that the Committee approve the Plan as submitted and recommend its adoption by the Board of Directors. Motion carried unanimously.

Additional Funding for the Intermediary Relending Loan (Business Assistance) Program, Authorization to Incur Debt.

A report and recommendation from Steve Dignam was reviewed. The USDA had agreed to an additional \$500,000 loan to capitalize the IRP—bringing the total USDA resource in the program to \$4,878,000. It was noted that the ceremonial award had happened earlier in the week, with the LCOG Chair and Vice Chair accepting an oversized check from Representative Peter DeFazio. In response to questions, it was noted that the USDA funding was provided as a loan—30 year amortizing note at 1 percent—and that LCOG utilized the resource to lend to small businesses at the prime rate. Kloeppel explained that the IRP was but one of the tools available to LCOG's business assistance program, and that the federal EDA resources were also available to support the work of the revolving loan program. It was moved and seconded (Weathers and Pape) to approve the acceptance of the additional USDA loan and to recommend its acceptance by the Board through the adoption of Resolution 2006-5. Motion passed unanimously.

July Goal-Setting Session

Kloeppel reported that the eight-member committee would meet with the facilitator for its second and last meeting on April 24 and that an agenda for the July Planning Session would be provided to the Board on April 27.

June Board Regional Issue Discussion Topic

Kloeppel reported that the design committee for the Board Planning Session had recommended that approximately 30 minutes be taken at the June meeting of the Board for three managers to provide reports about what the LCOG organization was doing in their respective areas. He observed that if that recommendation was followed, there would be insufficient time to consider the identified discussion topic—“Accommodating growth, buildable land and Region 2050”—at that meeting. The Committee agreed and suggested that the growth topic be postponed until the September meeting.

Economic Development Committees, Consideration of Overlap

Commissioner Morrison reported that the three-member committee considering this issue would meet on the following day and that she would prefer that the follow-up report to the Board be scheduled for the June meeting.

Disability Services Advisory Council (DSAC) Bylaws, Amendment

Kay Metzger reported that the DSAC had developed a series of proposed amendments to its Bylaws and sought the Committee’s approval. She reviewed the recommended changes for the Committee. It was moved and seconded (Pape and Morrison) that the Bylaw amendments be approved. Motion carried unanimously.

On a related matter, it was noted that the Senior Services Advisory Council was seeking nominees for membership on the Council. Kloeppel distributed a copy of an email describing the requirements. Committee members asked for copies of the current membership and geographic location of the advisory councils.

LCOG’s Auditing Firm, Request for Proposals

Associate Director Bob Swank indicated that the Committee had suggested at its previous meeting that it would be good policy to do a formal RFP to make a judgment about the agency’s audit firm. Referring to a memo on the subject, Swank reviewed a recommendation for a schedule to seek RFPs. Advertisement

would be done in January 2007 with a notice of intent to award and contract signing in March 2007.

LCOG's Provision of Map Resources to the Public

Though not on the published agenda, Gary Williams raised an issue of LCOG's response to certain map requests from the Lane County Home Builders Association and others. Mayor Williams stated that he had been contacted by Roxie Cuellar of the HBA and had been informed that LCOG was not responsive to the Association's requests for a map showing metro area plan designations and ownership parcels. Gary Pape indicated that he had been similarly contacted. Staff explained that the stewardship over MetroPlan data rested with the three partner jurisdictions and that LCOG had been requested by Eugene, Springfield and Lane County to not create products comprised of such mixed data layers without the permission of the partner jurisdictions. In the ensuing discussion the question was raised as to where within the partner jurisdictions such judgments were made. Jamon Kent noted that the decisions rested with the planning directors or with the development directors. Kloeppe noted that he was in receipt of an advance (electronic) notice of another public records request from the HBA's attorney. He further asserted that LCOG was in some respects "caught in the middle" on this issue and that the current position inevitably resulted in legal expenses being incurred.

Information Items

- Kloeppe reported that, while not finalized with an agreement, the Confederated Tribes of the Coos, Lower Umpqua and Siuslaw Indians (CTCLUSI) had been contacted and had expressed the intention to join the COG. He stated that, there being no clear statement in the Bylaws regarding tribal membership, he had offered membership under the Special District category.
- It was reported that the agency's Budget Committee had met immediately prior to the Executive Committee meeting and had approved a revised budget for the current fiscal year. The proposed FY 2005-06 Revised Budget, scheduled for Board consideration under item 11.A on April 27, totals \$28,183,370, an increase of \$4.6 million from the original budget adopted in June 2005.

- It was reported that the withdrawal of two cities from the Region 2050 planning process would mean that the Regional Problem Solving statute could not be applied to jurisdictional land use changes. However, Kloeppe reported that the Region 2050 Policy Committee would meet on April 26 and was expected to approve the schedule for the final steps in the project.
- Kay Metzger reported on the staff reductions that had been necessitated within the Senior and Disabled Services division. She pointed to the legislative appropriations for the current biennium at the state level and appropriations for the Older Americans Act at the federal level. While significant reductions in staff have been required over the past three years, Metzger reported that she was now able to add three staff positions to the Medicaid long-term care staff—a Financial Services Worker, a Facility Based Case Manager, and an Administrative Aid II. These additions, she noted, would be a help, but would not totally solve the pervasive underfunding/understaffing problem.