

MINUTES
LANE COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS
Veneta City Hall
88184 Eighth Street - Veneta

February 22, 2007 - 7:00 P.M.

VOTING MEMBERS

Present

Commissioner Patrick Lanning (EWEB), Chair	Director Susie Johnston (LCC)
Councilor Marisa Alvarez (Lowell)	Commissioner Penny Jordan (EPUD)
Mayor Phil Brubaker (Florence)	Director Alan Laisure (School District 52)
Councilor Darrell Carman (Veneta)	Mayor Ron Petitti (Creswell)
Director Carol Campbell (Lane Library District)	Councilor Joe Pishioneri (Springfield)
Councilor Dwight Coon (City of Junction City)	Councilor Chris Pryor (Eugene)
Mayor Don Hampton (Oakridge)	Mayor Diana Tonkin (Westfir)
Director Keyte Hladky (Fern Ridge Library Dist.)	Mayor Gary Williams (Cottage Grove)
Director Greg James (Willamalane)	

Absent

City of Coburg Representative	Lane County Representative
City of Dunes City Representative	Lane ESD Representative
School District 4J (Eugene) Representative	Port of Siuslaw Representative
School District 19 (Springfield) Representative	Siuslaw Library District Representative
School District 68 (McKenzie) Representative	Western Ambulance District Representative

STATE ELECTED OFFICIALS

None

GUESTS

Sue Deketz, Michael Dubick, Emily Heins, Markeyta Hladky, Tom Schwetz, Mark Shrives, Gordon Zimmerman

LCOG STAFF

George Kloeppe, Steve Dignam, Jamon Kent, Kay Metzger, Ann Mortenson, Bob Swank, Byron Vanderpool

1. CALL TO ORDER – ROLL CALL

Chairperson Patrick Lanning called the meeting of the Lane Council of Governments (LCOG) Board of Directors to order at 7:00 p.m.

LCOG staff Ann Mortenson called the roll of members. LCOG Executive Director George Kloepfel stated that a quorum was present.

Councilor Darrell Carman welcomed members of the Board to Veneta.

2. REQUESTS FOR ADDITIONS TO THE AGENDA

None.

PUBLIC COMMENT

3. COMMENTS FROM THE PUBLIC

None.

COMMITTEE REPORTS

4. REPORTS FROM THE CHAIR AND EXECUTIVE COMMITTEE

Mr. Kloepfel referred to Agenda support material entitled “Report of the Executive Committee” and noted that they contained reports of meetings of January 18 and February 15, 2007.

Chairperson Lanning determined that neither he nor other members of the Executive Committee wished to add comments to the written reports.

5. ADVISORY COUNCIL REPORTS

Mr. Kloepfel referred to Agenda support material entitled “Advisory Council Reports” and noted that it contained reports of meetings of the Metropolitan Policy Committee, Disability Services Advisory Council, Senior Services Advisory Council, and Lane Economic Committee.

6. REPORT FROM THE EXECUTIVE DIRECTOR

Mr. Kloepfel referred to Agenda support material entitled “Comments from the Executive Director” and reviewed information it contained about the Board meeting schedule, a public official training program, Senior and Disabled Services Area Plan, and LCOG open house.

BUSINESS ITEMS

7. CONSENT AGENDA

Chairperson Lanning noted that the Consent Agenda included acceptance of the minutes of the December 14, 2006, Board meeting, approval of appointment recommendations to the

Lane Economic Committee (LEC), and approval of a proposed Senior and Disabled Services advocacy position regarding “equity funding” for Area Agencies on Aging.

Director Greg James moved, seconded by Mayor Ron Petitti, to approve the Consent Agenda. The motion was adopted unanimously, 17:0.

8. ITEMS REMOVED FROM CONSENT AGENDA

None.

9. LOCAL GOVERNMENT SERVICES ITEMS

A. Lane Economic Committee Response to Subcommittee Recommendations

LCOG Associate Director Bob Swank and LCOG Program Manager Steve Dignam reviewed information contained in Agenda support material entitled “LEC Response to Subcommittee Recommendations.” Mr. Dignam reviewed a request to approve the LEC 2007 Workplan, which included developing a closer working relationship with the Lane County Economic Development Standing Committee.

Director James moved, seconded by Mayor Petitti, to approve the 2007 Workplan of the Lane Economic Committee. The motion was adopted unanimously, 17:0.

B. Lane Economic Committee Bylaws Amendment

Mr. Dignam referred to Agenda support material entitled “LEC Bylaw Revision.” He reviewed reasons for a proposal to remove provision in the Committee Bylaws limiting membership to three consecutive terms.

Director James reported that appointments to the LEC were reviewed by the Executive Committee before being placed on the Consent Agenda of a Board meeting. He said it would address issues that related to lack of turnover of LEC membership.

Councilor Joe Pishioneri suggested that future consideration be given to establishing four-year terms for LEC members.

Councilor Marisa Alvarez moved, seconded by Councilor Pishioneri, to approve the proposed revision of the Lane Economic Committee Bylaws.

C. Metropolitan Area Transportation Planning Dispute Resolution

LCOG Technology Services Director Byron Vanderpool reported that attempts to schedule a joint meeting of the LCOG Executive Committee and Metropolitan Policy Committee (MPC) had been unsuccessful. He reviewed issues related to conflict resolution that had led to the meeting being called.

10. SENIOR AND DISABLES SERVICES ITEMS

None.

11. EXECUTIVE MANAGEMENT AND ADMINISTRATION ITEM

A. Election of Two Members to Executive Committee

Mr. Kloeppe referred to Agenda support material entitled “Election of Two Members to the Executive Committee” and reviewed information it contained about expansion of the number of Executive Committee members.

Chairperson Lanning explained that two member positions needed to be filled and that all representational requirements for members had already been met.

Director Greg James nominated Councilor Don Hampton to serve on the Executive Committee.

Mayor Gary Williams nominated Director Susie Johnston to serve on the Executive Committee.

Chairperson Lanning determined there was consensus to close the nominations and elect Don Hampton and Susie Johnston to the Executive Committee for 2007.

B. LCOG Board Seat and Voice for Lane Transit District Board

Mr. Kloeppe referred to Agenda support material entitled “LTD Non-Voting Participation on LCOG Board” and reviewed information it contained about why the Lane Transit District could not be a full member. He noted that Resolution 2007-01 providing for the representation was attached and that the topic had been introduced at the December meeting of the Board.

Councilor Chris Pryor moved, seconded by Councilor Carman, to adopt Resolution 2007-01, PROVIDING LANE TRANSIT DISTRICT BOARD SEAT AND VOICE ON LANE COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS. The motion was adopted unanimously, 17:0.

C. Biennial Performance Review of Executive Director

Chairperson Lanning referred to Agenda support material entitled “Biennial Performance Review of Executive Director and reviewed information it contained regarding the use of a “360 Degree” review of the performance of Mr. Kloeppe and a proposed schedule for its implementation.

Director James and Councilor Pryor expressed appreciation for the thoroughness and value of the proposed review process when it was used in the past.

Councilor Pryor moved, seconded by Director Keyte Hladky, to approve the approach and schedule proposed for the proposed performance review of Executive Director George Kloeppe. The motion was adopted unanimously, 17:0.

D. Appreciation Dinner Follow-Up

Mr. Kloeppel invited members to provide feedback regarding the annual LCOG Appreciation Dinner held in January.

Mayor Williams said he was impressed with the setting of the event and appreciated its streamlined nature from previous years. He said he believed the dessert served had been an excellent choice.

Chairperson Lanning reported that the Executive Committee had discussed the positive nature of the event and had encouraged those in future years to continue to focus on individuals receiving awards.

INFORMATION ITEMS

12.A. Schaefers Building Refinance

Mr. Swank referred to Agenda support material entitled “Schaefers’ Building Refinance” and reviewed information it contained about progress made in the effort authorized by the Board. He said closing was expected by the end of March.

Mr. Kloeppel added that the building was fully occupied and that it fully served the needs of LCOG Senior and Disabled Services.

12.B Coordinated Population Forecast

Mr. Swank referred to a February 15 memorandum from LCOG staff member Kay Bork regarding Coordinated Population Projections distributed at the beginning of the meeting. He reviewed background information it provided about LCOG participation in the state mandated process and noted the schedule for completing revisions was included.

Director Hladky said she appreciated the effort since it would positively affect resources available to library districts.

12.C Mid-Year Financial Report

Mr. Kloeppel referred to Agenda support material entitled “Second Quarter Financial Report” and reviewed information it contained about LCOG expenses and revenue at the end of December 2006. He highlighted various elements of the report.

SPECIAL PRESENTATION

13. ENRICHING OPPORTUNITIES IN SMALL COMMUNITIES

Oakridge City Manager Gordon Zimmerman made a presentation about opportunities faced by small cities. He said building a sense of community and intimacy was most important.

Mr. Zimmerman reviewed the City of Oakridge motto – Oakridge, the center of Oregon recreation, where families and businesses live and grow, work and play, learn and dream in

a safe and sustainable community. He illustrated how Oakridge dealt with opportunities and challenges: (1) Create a Sense of Place, (2) Maximize Staff Potential, (3) Build on the Passions and Creativity of Citizens, (4) Build a Responsive and Responsible Government.

Creswell City Administrator Mark Shrives described how his city dealt with challenges faced by “bedroom communities.” He reviewed proposed goals and objectives of the City Council – (1) Ensuring an orderly transition of land from rural to urban uses; (2) Continuing sound financial management; (3) Improving parks, recreational activities, and facilities; (4) Maintaining and improving community infrastructure; (5) Developing airport as a self-supporting community asset; and (6) Improving community safety and security.

Mr. Shrives reviewed the relationship of Creswell to LCOG and surveyed current and long-range planning efforts. He described grant management and recently completed capital and economic development projects. He encouraged consideration of a Regional Revenue Sharing program that would help smaller “bedroom communities” make up some of the industrial and commercial tax base losses.

Members discussed the presentations with seeming agreement that a “sense of place” was most important and the value of business support. They reflected on personal experience, possible additions to LCOG facilitation of community building efforts, the importance of economic development planning, and the importance of regional linkages for small cities.

Chairperson Lanning thanked the presenters and contributions of members.

14. ADJOURNMENT

The meeting adjourned at 8:40 p.m.

(Recorded by Dan Lindstrom)