

Agenda Item Number 11.B.

Executive Director Biennial Performance Review

Presenter: Jerry Miller

Action Recommended: Provide Comments

Background:

Attached please find the evaluation forms for the biennial evaluation of George Kloeppel. Please find the time in your busy schedule to perform this important task and the opportunity to note your thoughts on points of George's performance and that of the organization over the past two years. The packet consists of two forms and an envelope in which to return the documents to **Linda Aday, Human Resources Manager, by May 5th**.

The forms are a numeric evaluation ranking several areas of performance and a narrative form on which written comment on general or specific topics may be made. You may wish to confer with staff and colleagues in your agency who work or have contact with George and other LCOG staff for input.

I will be conferring with the LCOG Division Directors to obtain their input and comment in the process later in the month.

The Executive Committee will review the forms and prepare a summary report and action item for consideration at the June Board Meeting.