

Agenda Item Number 4.

Report of the Executive Committee

Presenter: George Kloeppe

Action Recommended: None. Information Only

Meeting Notes:

Meeting of March 17, 2005

The LCOG Executive Committee met on Thursday, March 17. Members present for the meeting were LCOG Board Chair Gary Williams, Vice Chair Patrick Lanning, Commissioner Anna Morrison, Mayor Warren Weathers, Director Greg James, and Director Alan Laisure. Staff members attending included Bob Swank, Byron Vanderpool, Ted Stevens, Kay Metzger, Ann Mortenson and George Kloeppe. The Committee considered:

April 28 Board Agenda

The Committee reviewed a preliminary listing of the topics that staff anticipated for the April Board meeting. It was noted that the agenda and background materials would not be mailed for another month and that additions would be made.

The “special focus” for the meeting had been previously designated as “education and life-long learning.” It was noted that the topic had emerged from last summer’s planning session and had a number of component parts, including K-12 funding, libraries, vocational training, possible areas of cooperation between school districts, shrinking student enrollment in the rural districts, etc. It was felt that there would be an advantage gained by sharing services between districts and also the learnings of other areas engaged in joint-venturing operations. The Committee members suggested that Lane ESD Superintendent, Ron Hitchcock, might be a useful resource to help catalyze the Board’s discussion in April. It was also suggested that areas of collaboration between schools and between districts—

sharing teachers and other resources—should be discussed. The Committee encouraged the staff to plan the session in such a way that it would be broad enough to engage the entire Board and would avoid duplicating the efforts of the ESD. The Committee requested that the agenda be set to allow a full 90 minutes for discussion of the “education/life-long learning” topic.

Other issues expected to come before the Board in April were reported and included the adoption of a revised budget for FY 2004-05, adoption of a revised agency contracting policy, and the invitation for input to the Executive Director’s biennial performance review.

Goal-Setting Session in July

The Committee continued its discussion from the previous meeting regarding the scheduled July 28 Board Goal-Setting Session. The Committee confirmed the basic directions to staff (reported to the Board in February). Several suggestions were offered regarding the facilitator issue.

Budget Committee Appointment

The Committee considered the two applications that had been received from citizens for the one lay position open this year on the Budget Committee. It was moved by Commissioner Morrison, seconded by Commissioner Lanning, that John Sullivan of Vida be appointed to a three-year term and that Board members Gary Williams, Patrick Lanning and Greg James be appointed to a one-year term on the LCOG Budget Committee. Motion passed unanimously.

Contracting Policy and Procedure

Associate Director Bob Swank discussed the proposed “Public Contracting Regulations” for the agency, and explained that modifications in the State law (2003 Session) had necessitated changing the policy previously adopted by the LCOG Board. Swank highlighted the procedural changes that, if adopted, the new Regulations would impose. He noted that the Committee, not the full Board of Directors, would become the LCOG Contract Review Board; and further, he stated that the proposal would raise the dollar thresholds for competitive process. Swank said that the proposal was designed to implement State rules and, specifically, to encourage competition, provide cost savings and give preference to Oregon products and recycled products, Swank pointed to the recommended limits of (1) less than \$5,000 requiring no record of award, and (2) contracts between \$5,000

and \$150,000 requiring only an informal solicitation process. Greg James offered to review the proposal more critically (he having the professional knowledge of public purchasing processes as the Springfield School District's purchasing agent). Without vote, the Committee concurred with the staff recommendation that the proposed Regulations be submitted to the Board with a recommendation that Resolution 2005-4 be adopted.

Executive Director Biennial Performance Review

The Committee continued its discussion from the February meeting regarding the process for soliciting feedback on George Kloepfel's performance as LCOG's Executive Director. It was agreed that Kloepfel should be asked to prepare a self-evaluation, that would touch upon the goals endorsed by the Board of Directors in late-2003. In addition, the Committee directed staff to prepare possible questions that would be asked of different groups (management staff, member agency CEOs, Board members, etc.) and communicate such a listing to members of the Committee prior to the April Committee meeting.

Revised FY 2004-05 Budget

Associate Director Bob Swank noted that the Budget Committee in April would be asked to recommend a revision to the current year's agency budget. The staff proposal calls for an increase in the total budgetary authorization. Kloepfel noted, however, that the change proposed will not have an impact on the staff of the agency; rather, he said, the proposed increase is substantially driven by an expansion, through a grant and contributions, of the business assistance loan program and a bus pass project supported by LTD. It was noted that the Board would be asked to approve the budget revision at its April 28 meeting

Senior & Disabled Services Legislative Issues

S&DS Director Ted Stevens presented a report on the division's priorities for the 2005 Legislative Session. He highlighted eight objectives, adopted by the Board of Directors, and noted how each issue had or had not been addressed in the Governor's recommended budget and what bills had been introduced to accomplish each objective. Stevens called the Committee's attention to the fact that Lane County legislators had been actively working toward the S&DS goals. He also provided a brief report on the division's first (of two) Legislative Dialogue, held on March 12.

MPO summit III

Executive Director George Kloeppe reported on the March 2-3 Summit, held in Salem. He noted that the representatives of the state's six MPOs were pursuing the formation of a more formal consortium, with two policy-level representatives from each MPO. Kloeppe noted that the participants in the Summit had been given time before both the House and the Senate Transportation Committee's and had met with ODOT Director Bruce Warner.

Economic Development Telecast

Executive Director George Kloeppe reported that LCOG had hosted a viewing of a closed circuit broadcast on March 15. The satellite linkage was provided by Metro TV (LCOG). The topic of the one-hour program was the President's Strengthening America's Communities Initiative (SACI), by which 18 federal programs, including EDA and the HUD-administered CDBG program, would be consolidated into a single program within the Department of Commerce. Kloeppe noted that after the telecast, attended by representatives of six jurisdictions, the participants discussed the Initiative and generally concluded that it would not be advantageous for this region.

Possible LCOG "Open House"

Executive Director George Kloeppe reported that initial plans were being formulated for an Open House in late May. The objective, beyond providing a second opportunity in the year for intergovernmental social interaction, would be to continue to market and describe the agency to citizens, member agencies and stakeholders. More detail was promised for the Committee's April 21 meeting.