

Agenda Item Number 4.

Report of the Executive Committee

Presenter: George Kloeppe

Action Recommended: None. Information Only

Meeting Notes:

Meeting of May 10, 2007

The LCOG Executive Committee was called to order immediately after the adjournment of the Budget Committee at 6:20 on Thursday, May 10 in the LCOG Main Office in Eugene. Members present were:

LCOG Board Chair, Patrick Lanning, EWEB
Coburg Mayor Judy Volta
Oakridge Mayor Don Hampton
Bethel School District Director Alan Laisure
Cottage Grove Mayor Gary Williams

Staff members attending included Bob Swank, Byron Vanderpool, Kay Metzger, Jamon Kent, Ann Mortenson and George Kloeppe. The Committee considered:

Appointment of Non-Public Members of the Economic Development District

It was noted that the EDD Board was comprised of 20 members from the four-county area. Included on the Board were two members chosen by LCOG (usually from the Lane Economic Committee). The background memo on this item reminded the Committee that the EDD establishes the economic development strategy for the region, including Lane County. The strategy helps to guide federal, state and local investment in the region. It was moved by Mayor Williams, seconded by Mayor Hampton, that Robert Scoggin and John Sullivan be appointed to one-year terms on the CWEDD Board. Motion carried unanimously.

June Agenda for LCOG Board of Directors Meeting

George Kloeppe presented an initial listing of topics expected to be included on the June 28 Board agenda. He noted that, with over a month before the agenda would be finalized, additional items would undoubtedly arise. Anticipated information items for June included collective bargaining, OAA contracts, legislative report, and committee appointments made the Executive Committee. Anticipated action items included the adoption (after public hearing) of the FY 2007-08 Work Program and Budget and a report and recommendation from the Executive Committee on the Executive Director's biennial performance review. Kloeppe noted that the members of the Metropolitan Policy Committee had been invited to join with the LCOG Board for the "special discussion" topic: Regional Transportation. He reported that ODOT Area Manager Jane Lee had agreed to participate in that discussion as a facilitator. The Committee was asked to provide suggestions and guidance on the exploration in June of regional transportation.

It was suggested that background information be provided to the Board, and Vanderpool noted that staff intended to have map and transportation data on display in the meeting room. Suggestions from the Committee included an emphasis on maintenance/preservation needs within the region, a consideration of the transportation data generated by Region 2050, a consideration of the increasing need for public transportation, and a reflection on the long time-lines required for transportation investments. Also suggested for inclusion within the Board's exploration of regional transportation was the rapidly increasing cost of transportation infrastructure and transportation planning. Kloeppe expressed the hope that the Board's discussion would take a long-range view of the need for movement of people and goods and avoid being mired in a consideration of specific projects. Committee members indicated that it would be healthy for the MPC members to have the opportunity to interact on this subject with representatives of governments outside of the metro area. It was noted that Jane Lee had expressed a desire for a clearer voice from this region on its transportation needs. Staff agreed to apply the suggestions made to the design of the session. The Committee would have an opportunity to fine-tune the design at its June 14 meeting.

Biennial Performance Review of Executive Director

It was reported that the "360 Degree" Review was underway with responses being electronically submitted to the consultant. George Kloeppe noted that the Committee had asked in April that he prepare a self-evaluation or reflection on the

achievement of the goals set in 2005. In memo form, that document had been distributed to Committee members with the meeting packet. Appreciation was expressed by Committee members for the “candid” reflection. Staff was asked to submit the memo to the entire Board of Directors.

FY 2007-09 Work Program and Budget

It was reported that the Budget Committee had approved the budget for the coming year in its meeting immediately prior to the Executive Committee meeting. Committee members received the approved version, which included no substantive changes in either the financial or work program sections (it did, however, create a new service area for “Enterprise Funds” to reduce confusion). It was moved by Mayor Williams and Seconded by Mayor Hampton that the Executive Committee recommend Board approval of the FY 2007-08 Work Program and Budget. Motion carried unanimously.

Informational Reports

Quadrennial MPO Certification Review Byron Vanderpool reported that all MPOs must “self-certify” their compliance with federal transportation planning regulations annually. However, TMAs, such as LCOG, are required to have an on-site certification review by representatives of the US Department of Transportation every four years. LCOG’s quadrennial review was just completed (final report expected in late summer), and Byron noted that the agency’s certification would be approved. George Kloeppel noted that the DOT officials were easy to work with and constructive. Vanderpool noted that the amount of staff time consumed in preparation for the review was substantial. Appreciation was expressed to the staff for their work.

S&DS Legislative Forum and Legislative Status Kay Metzger distributed notices of a “Legislative Dialogue” scheduled for Saturday, June 9, from 10:00 to noon at the Hilyard Community Center in Eugene. The Dialogue will be sponsored by LCOG’s Advocacy Committee of the Advisory Council on Senior and Disabled Services. Metzger also reported on the efforts of the Advocacy Committee in providing information and encouragement to members of the Legislature. Areas of particular emphasis were OPI funding and “equity” funding for transfer agencies such as LCOG. She and Committee members had been in Salem on a number of occasions, talking with members of the delegation from Lane County.

Audit Committee Meeting with Auditor Bob Swank reported that Mayor Petitti had indicated that he would not be available for the pre-audit meeting with Jones & Roth representatives. Members of the Executive Committee were invited to volunteer to join Greg James (Audit Committee Chair) for such a meeting on May 21. It was noted that the RFP and selection process had yielded a decision to continue the contract relationship with Jones & Roth and that, because there had been no audit findings in the past year, the Committee felt that Greg James and fiscal staff would be sufficient for the pre-audit meeting.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 7:40.

Meeting of June 14, 2007

The LCOG Executive Committee was called to order at 5:35 on Thursday, June 14 in the LCOG Main Office in Eugene. Members present were:

LCOG Board Chair, Patrick Lanning, EWEB
LCOG Vice Chair, Greg James, Willamalane
Coburg Mayor Judy Volta
Oakridge Mayor Don Hampton
Cottage Grove Mayor Gary Williams
LCC Director, Susie Johnston

Staff members attending included Bob Swank, Byron Vanderpool, Kay Metzger, Jamon Kent, Ann Mortenson and George Kloeppel. The Committee considered:

June Agenda for LCOG Board of Directors Meeting

George Kloeppel presented a draft agenda for the June 28 Board meeting of the Board of Directors. Information items included collective bargaining, OAA contracts, legislative report, and committee appointments made the Executive Committee. Anticipated action items included the adoption (after public hearing) of the FY 2007-08 Work Program and Budget, authorization to pursue refinancing of the agency-owned office building in Springfield, a determination of the “discussion topics” for the remaining Board meetings in 2007, and a report and recommendation from the Executive Committee on the Executive Director’s

biennial performance review. Kloeppel noted that the members of the Metropolitan Policy Committee had been invited to join with the LCOG Board for the “special discussion” topic: Regional Transportation. He reported that ODOT Area Manager Jane Lee had agreed to participate in that discussion as a facilitator. He noted that he and Byron Vanderpool had met with Jane Lee and that, although she would soon be leaving her current post to take a promotion within ODOT, she was well prepared to prompt a healthy discussion. Kloeppel asserted that he hoped that the discussion would focus on large-scale, long-term needs for the movement of people and goods within and through the region. He indicated that staff was preparing some inventory data regarding the needs of municipal, county and state systems. The Committee considered the proposed agenda item and offered suggestions to staff that could help promote a successful exploration of the topic. Mayor Hampton suggested that Region 2050 transportation need data be utilized; and Greg James reminded the group that keeping the discussion focused on “interests,” rather than projects, would be constructive.

Biennial Performance Review of Executive Director

Jeff DeFranco of True North Consulting reported on the data received through the “360 Degree” Review. Input from 81 respondents was included. DeFranco “walked” the Committee through the Executive Summary of the data. It was agreed that the Chair would prepare a shorter version for presentation to the Board of Directors on June 28, along with a recommendation for compensation adjustment.

Board Meeting Schedule and Discussion Topics

Kloeppel noted that, after the June 28 Board meeting in Eugene, there would be only two more meetings in the calendar year: September 22 in Oakridge and on December 13 at an as-yet-to-be-determined location. He sought input from the Committee regarding suitable discussion topics for those two meetings. It was noted that there might be more “regional transportation” discussion needed and it was also mentioned that the September meeting in Oakridge might provide a good opportunity to discuss regional recreation issues.

Appointments to Senior Services Advisory Council

Kay Metzger had presented a recommendation (June 4 memorandum) for the appointment or re-appointment of fifteen citizens to LCOG’s Senior Services Advisory Council. Biographical informati