

MINUTES
LANE COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS

Kalapuya High School
1200 North Terry Street
Eugene

May 22, 2003 - 7:00 P.M.

VOTING MEMBERS

Present

Director Jerry Miller (Lane ESD), Chair	Director Dennis Shine (LCC)
Commissioner Richard Eymann (EPUD)	Mayor Jim Torrey (Eugene)
Councilor Marion Esty (Veneta)	Director Helen Wagner (Willamalane)
Mayor Don Hampton (Oakridge)	Mayor Gary Williams (Cottage Grove)
Director Alan Laisure (School District 52)	Director Sandi Young (Siuslaw Public Library)
Councilor Susie Navetta (Dunes City)	Director Georgia Varozza (Fern Ridge Library
Director Chris Pryor (School District 4J)	District)

Absent

Mayor Alan Burns (Florence)	Mayor Ron Petitti (Creswell)
Councilor Dwight Coon (Junction City)	Mayor Diana Tonkin (Westfir)
Mayor Mike Dean (Coburg)	Mayor Warren Weathers (Lowell)
Commissioner Bill Dwyer (Lane County)	Commissioner Lynette Wikstrom-Smith
Director Al King (School District 19)	(Port of Siuslaw)
Commissioner Patrick Lanning (EWEB)	Director Dick Whitmore (Western Lane
Mayor Sid Leiken (Springfield)	Ambulance District)
Commissioner Anna Morrison (Lane County)	Representative from School District 68

STATE ELECTED OFFICIALS

None

GUESTS

Juanita Eymann, Fred Kushman, Fred Welding

LCOG STAFF

George Kloepfel, Jamon Kent, Janet Minter, Ted Stevens, Bob Swank

1. CALL TO ORDER – ROLL CALL

Chairperson Jerry Miller called the meeting of the Lane Council of Governments (LCOG) Board of Directors to order at 7:15 p.m.

LCOG staff Janet Minter called the roll of members. LCOG Executive Director George Kloepfel stated that a quorum was present.

Director Alan Laisure welcomed members of the board to Kalapuya, the alternative High School for Bethel School District 52.

Building Superintendent Fred Kushman explained the design and use of the new facility. He said the school served 150 students in two shifts. He described the program and students of the school.

2. REQUESTS FOR ADDITIONS TO THE AGENDA

None.

3. CONSENT CALENDAR

Chairperson Miller noted that the Consent Calendar contained approval of the minutes of the April 24 meeting.

MOTION: *Director Chris Pryor moved, seconded by Mayor Don Hampton, to approve the Consent Calendar. The motion was adopted unanimously, 12:0, with representatives of the Fern Ridge and Siuslaw Library Districts sharing a single vote.*

COMMENTS AND PRESENTATIONS

4. COMMENTS FROM THE PUBLIC

None.

5. COMMENTS FROM THE CHAIR AND EXECUTIVE COMMITTEE

Mr. Kloepfel referred to Agenda Support Material entitled “Report of the Executive Committee,” highlighting the recommendation of the committee to affirm a revision of the LCOG Policy on Advocacy.

6. COMMENTS FROM THE EXECUTIVE DIRECTOR

Mr. Kloepfel referred to Agenda Support Material entitled “Information from the Executive Director.” He corrected the date of the Western Council on Governments’ Conference reported at the previous meeting to August 12-15, 2003. He reviewed information contained in the material, as follows:

- The Board will meet in Veneta on June 26.
- A \$45,000 grant has been received from the U.S. Environmental Protection Agency to support the Region 2050 Project work plan.

- Senate Bill 233 has been passed by the State Legislature, requiring accessibility features in publicly funded residential units.
- The Senior Meals Program benefited from a benefit sponsored by the McMennamins North Bank Restaurant.

7. SPECIAL PRESENTATION

None.

BUSINESS ITEMS

8. ITEMS REMOVED FROM CONSENT CALENDAR

None.

9. LOCAL GOVERNMENT SERVICES

None.

10. SENIOR AND DISABLED SERVICES

None.

11. EXECUTIVE MANAGEMENT AND ADMINISTRATION

A. Board Policy on Advocacy

Mr. Kloepfel referred to supplemental Agenda Support Material entitled “Resolution 2003-03” distributed at the beginning of the meeting. He said it was a revision of the same document distributed with the agenda of the meeting.

Mr. Kloepfel reviewed discussion held at the April meeting and information in the material regarding subcommittees taking political advocacy positions. He reported that policy had never been officially adopted by the Board of Directors. He recommended that consideration be given to establishing it as Policy by adopting a proposed resolution. He pointed out that the policy in the supplemental Agenda Support Material eliminated the previously included option of the Chair having authority to approve an advocacy position unilaterally.

MOTION: *Director Pryor moved, seconded by Mayor Gary Williams, to adopt Resolution 2003-03, affirming a Board of Directors’ Policy on Advocacy. The motion was adopted unanimously, 12:0.*

B. Executive Director Biennial Performance Review

Chairperson Miller distributed Agenda Support Material entitled “Executive Director Biennial Performance Review” and gave members an opportunity to review information it contained about performance rating of the Executive Director by the Board of Directors. He said he was concerned that only a minority of Board members had returned evaluation-rating forms. He referred to a summary of results included in the material.

Members discussed the results of the evaluation and agreed that one cause of the low return percentage was the large number of new members on the Board.

Mayor Jim Torrey expressed concern that a number of LCOG members were not regularly sending representatives to participate in Board meetings. He encouraged reaching out to non-attenders to identifying reasons for their absence or lack of interest.

Director Richard Eymann said he believed a lack of comment usually meant satisfaction with what was happening in an organization and that those who were dissatisfied usually expressed their opinions.

Director Pryor said he was familiar with instruments more appropriate for evaluating the chief executive officer of an organization. He suggested that it and others be studied to improve the LCOG tool in the next evaluation of the Executive Director. He said it was better to evaluate how the organization as a whole was functioning and how a director executed policy enacted by its Board.

Mayor Hampton suggested that the Job Description of the Executive Director should be included during the evaluation of the person serving in the position.

Mayor Williams suggested that the Executive Committee evaluate resources available and report to the Board about ways to improve the process of evaluation of the Executive Director.

Mr. Kloeppe responded to the discussion and the evaluation process. He said the responsibilities of the director of a council of governments were different from those of an executive of a jurisdiction member. He said it was difficult for Board members to make a meaningful evaluation when their only contacts with the organization were at Board meetings. He said it would be important to focus an evaluation on organizational outcomes and policies.

Mr. Kloeppe suggested that the proposed review of the evaluation of the Executive Director could become an opportunity to build bridges with members. He said it was risky to draw too many conclusions from Board meetings since LCOG had many other service contacts with members.

Mr. Kloeppe said he would respond to the evaluation conducted by the Board to the Executive Committee and make suggestions for identifying areas on which effort should be made during the next review period.

Director Helen Wagner suggested that it would be helpful to have the Executive Director include information about contacts with jurisdiction members in his report.

MOTION: *Director Pryor moved, seconded by Director Eymann, to accept the report of the evaluation of the Executive Director. The motion was adopted unanimously, 12:0.*

MEMBER AGENCY AND ADVISORY COUNCIL REPORTS

12. ADVISORY COUNCIL REPORTS

Mr. Kloeppe referred to Agenda Support Material entitled “Advisory Council Reports.” He noted that it included reports of recent meetings of the Metropolitan Policy Committee, Disability Services Advisory Council, and Lane Economic Committee.

13. REPORTS OF STATE AND NATIONAL ASSOCIATIONS

None.

14. REPORTS OF MEMBER AGENCIES

Director Pryor reported that Eugene School District 4J had been in a “holding pattern” waiting for final budget action by the State Legislature. He said the Revenue Forecast for May was lower than had been anticipated, but that its effect on education was not yet known. He said groundbreaking ceremonies for construction of two new elementary and the renovation of several middle and high schools would be held soon.

Mayor Torrey reported that the City of Eugene had, at long last, obtained the necessary permits to demolish buildings on the former AgriPac property to allow the construction of the new Federal Courthouse. He said Dennis Taylor had begun work as the new City Manager and that the Budget Committee had completed its work on a proposal for the next fiscal year.

Director Eymann reported that staff of the Emerald People’s Utility District had refinanced loans and reduced interest on the existing bond debts of the district. He said major improvements to the quality of service to customers would be possible because of the savings.

Mayor Hampton reported that Oakridge Budget Committee had finished its work and provided the Council with a good spending plan. He said the Community Festival had been profitable and that many had participated in the annual “River Cleanup.” He distributed copies of an invitation to the Oakridge Community Swing Dance.

Mayor Williams reported that merger of the Cottage Grove Fire Department with the Rural Fire District was completed. He said construction of the new high school and new hospital were on schedule and that he hoped the July LCOG Board Meeting could be held in the high school. He said the Budget Committee had completed its work without being forced to recommend the elimination of any positions. He said there would be a celebration of the 25th anniversary of the movie “Animal House” in Cottage Grove in the Week of July 4.

Director Dennis Shine reported that Building 19 at Lane Community College was being used by more and more groups and businesses, recently including the Lane Economic Committee and Centro Latino Americano. He said the School Board had adopted a budget for the next year without having to close any area Center. He said it was kept in balance by increasing tuition and inaugurating differential pricing for professional development courses. He reported that all incumbents on the Board were reelected.

Director Wagner expressed appreciation to the mayors present for participating in events in Springfield. She said the Willamalane Park District had adopted its budget for the next fiscal year, with a balance between property purchases and program expenses. She described the dedication of the Tony Hawk Skateboard Park.

Councilor Marion Esty reported that it was “quiet” in Veneta. She said an exceptionally good presentation on economic development had been made at the most recent meeting of the Chamber of Commerce. She said youth involvement in City concerns continued to be high.

Director Georgia Varozza distributed copies of information about the failure of the local option tax levy to support the Fern Ridge Library District. She reported on the dedication of a new arbor at the library in memory of a former Library Director. Mr. Fred Welding added that members were invited to visit the Fern Ridge Library on their way to the June LCOG Board meeting in Veneta.

Director Sandi Young reported that an election for members of the Siuslaw Library Board of Directors had gone well, despite several mistakes in the ballot. She said the Board would be holding a Goal Setting Session in June and that it would include consideration of the need for expansion of facilities.

Councilor Susie Navetta distributed information about Celebration of the 40th anniversary of the founding of Dune City. She said most activity in the city centered on water and sewer issues.

Chairperson Miller reported that the Lane Education Service District had adopted a budget for the next fiscal year that was forcing the manipulation of services it was able to provide to county school districts. He said personnel cuts were being made by not filling vacancies.

Chairperson Miller reported that the Springfield Filbert Festival would be jointly sponsored by the City, Willamalane, and Lane Education Service District. He said it would be a “Rockin’ on the River” July 4th celebration.

INFORMATION ITEMS

15. LOCAL GOVERNMENT SERVICES

None.

16. SENIOR AND DISABLED SERVICES

A. Update on Senior and Disabled Services Budget and Services

Senior & Disabled Services Director Ted Stevens referred to Agenda Support Material entitled “Update on S&DS’ Budget and Services for FY 2004” and reviewed information it contained about reductions in funding. He said services to 1,000 senior and disabled persons had been eliminated in Lane County and that an additional 500 would likely have reduced services. He said LCOG had been forced to eliminate 29 Senior and Disabled Services staff positions as of July 1 and close its Springfield Office.

17. EXECUTIVE MANAGEMENT AND ADMINISTRATION

A. 2003-04 Work Program and Budget

Mr. Kloeppe referred to supplemental Agenda Support Material entitled “2003-04 Work Program and Budget” and copies of the proposed work Program and Budget distributed at the beginning of the meeting. He said the Budget Committee had approved the proposal and recommended its adoption. He said a public hearing regarding the budget would be held during the June Board Meeting.

Mr. Kloeppe noted that the budget was reduced from that of the current year. He said he believed it was “realistic,” but that a revision would likely be required in the spring because of continuing changes in revenue support.

Mr. Kloeppe requested that members review the proposals before the next meeting and contact him with questions or comments.

18. ADJOURNMENT

The meeting adjourned at 8:55 p.m.

(Recorded by Dan Lindstrom)