

Agenda Item Number 13.

July Board Planning Session

Presenter: George Kloeppel

Action Recommended: None. Information Only

Background:

Note: This is an information item, recommended by the Executive Committee. However, the comments and suggestions of the Board regarding the July Planning Session would be appreciated by the Committee.

As has been agreed, the Board's July 22 meeting at the Community Center in Cottage Grove will be a planning session.

Logistically, it is proposed that a catered meal be served at 6:00 and that the Board be convened for the Session not later than 7:00. It should be agreed that the meeting will be adjourned no later than 9:00. The "dinner hour" might serve to accommodate a less formal version of "member agency reports" ("rounds") prior to the start of the meeting. It is suggested that we not utilize an outside facilitator, but that identified management staff be charged with keeping the agenda moving and assuring equitable access by Board members to the discussion.

Substantively, the planning (as opposed to goal-setting) task before the Board would be to *flesh out its own work plan for the five remaining meetings of the fiscal year*. Two items of background material would be provided—(1) a block schedule of recurring events that the Board should anticipate throughout the year (see attached) and (2) a yet-to-be-written illustrative listing of topics, programs, projects and issues, which the Board may wish to insert into the annual schedule. As a starting point for the development of that topical listing, the attached "Public Policy Topics Pertinent to Local Government" has been prepared. Beyond scheduling, the Planning Session is intended to provide the Board with opportunity to request specific information and/or analysis from the staff.

LCOG Board of Directors Schedule of Recurring Events

July

Planning Session

September

New Member Orientation
MPC report to Board on MPO Activities
Chair appoints, Board confirms Nominating Committee
Approve Appreciation Dinner Plan

December

Receive First Quarter (July – September) Financial Report
Receive Nominating Committee Report, Elect Chair and Vice Chair
Adopt Member Dues Rates/Dues Schedule
Accept Annual Financial Statements and Audit Report
(if possible) Confirm Chair's appointments to Executive Committee
Approve S&DS Legislative Priorities and Advocacy Strategy
Approve Budget Schedule/Process

February

New Member Orientation
Receive Mid-Year (July - December) Financial Report
Confirm Exec. Committee's recommended appointments to the Budget Committee
(if not done in December) Confirm Chair's appointments to Exec. Committee
Review Appreciation Dinner/Annual Report

April

Provide input to the Biennial Review of the Exec. Director *odd numbered years*
Adopt Revised Budget
Receive Third Quarter (July – March) Financial Report

June

Conduct Public Hearing and adopt Work Program & Budget for fiscal year
Confirm Chair's Review of the Performance of the Exec. Dir. *odd numbered years*
Confirm Outline of Board's July Goal-Setting/Planning Session

Public Policy Topics Pertinent to Local Government

Governance—Municipal or Special Dist. Service Provision, Consolidation, IGAs, etc.

Public Safety

Homeland Security—War on Terror, Natural and Man-made Disaster Response and
Emergency Management

Criminal Justice—Enforcement, Prosecution, Incarceration

Fire and Emergency Medical Services

Emergency Communication and Information Services

Transportation

Streets and Highways

Transit, Paratransit, Pedestrian and Bicycle Transportation

Air Transportation—Passenger and Freight

Rail Transportation—Passenger and Freight

Utility Services

Water—Source, Treatment, Distribution

Wastewater (sewer)—Collection and Treatment

Solid Waste (garbage)

Stormwater

Electrical Utility Service and Digital Transmission Services

Government Finance—Taxation, Resource Management, Shared Revenue

Environmental Protection—ESA, Wetlands Protection, Air Quality

Public Health—Disease Prevention, Mitigation, and Treatment

Human Services—Welfare and Support Services

Parks, Recreation and Open Space Preservation

Economic Development

Business Assistance

Recruitment

Infrastructure Development

Port Services, including Waterborne Commerce

Work Force Training

Education

K-12 Schools

Higher Education

Vocational Training

Cultural Services—Library Services, Arts and Community Festivals

Planning and Code Enforcement

Housing—Public Housing and Public Financing of Affordable Housing