

# Agenda Item Number 4.

## Report of the Executive Committee

**Presenter:** George Kloeppe

**Action Recommended:** None. Information Only

### Meeting Notes:

#### Meeting of September 15, 2005

The LCOG Executive Committee met on Thursday, September 15, at the LCOG office in Eugene. Members present for the meeting were LCOG Board Chair Gary Williams, Director Greg James and Director Alan Laisure. Staff members attending included Bob Swank, Byron Vanderpool, Kay Metzger, Jamon Kent, Ann Mortenson and George Kloeppe. The Committee considered:

#### June 23 Board Agenda

The Committee reviewed the agenda for the June Board meeting. Particularly discussed were the anticipated Annual MPC Report by Springfield Councilor Anne Ballew (item 7), a proposed advocacy letter to the federal Economic Development Administration (item 10.B), and the evening's Special Presentation and Discussion on the work of the County's Public Safety Task Force, facilitated by Jim Johnson (item 14). It was acknowledged that Executive Committee recommendations regarding the appointment members to the LCOG Nominating Committee, the specification of "Special Presentation and Discussion" topics for the year, and the agency's appointments of non-public sector members of the Cascades West Economic Development District would be considered at this meeting.

#### Cascades West EDD Board Members

It was noted that the four-county Economic Development District Board is to have Lane County representation from the six LCOG Executive Committee members plus two appointed members from the Lane Economic Committee (LEC). The

LEC had recommended the appointments of John Tamulonis and John Sullivan. The Executive Committee endorsed those recommended appointments and urged their confirmation on September 22 by the Board of Directors under agenda item 10.A.

### **Topics for Board of Directors Special Presentations/Discussions**

The Committee considered the public policy topics that had been identified by the Board at its planning session in July. The first topic, the Public Safety Task Force, had been previously agreed upon for the September 22, 2005, Board meeting. It was agreed by the Committee that “Local Government Finances, Tax Structure” would be an appropriate topic for the Board’s December 8 meeting. Tentatively agreed upon by the Committee was scheduling “Accommodating Growth, Buildable Land, Region 2050” for late in the fiscal year—probably June 2006. Similarly, the Committee determined that “I-5 Interchange at the Willamette River Crossing” would be most appropriate in the early fall of 2006. The Committee determined to visit with the Board about the winter and spring 2006 discussion topics and to make a final determination at its October 20 meeting.

### **Nominating Committee Appointments**

The Committee opted to make no recommendation to the Board regarding the composition of the three-member Nominating Committee, but to seek volunteers at the September 22 Board meeting.

### **Business Expense Clarification**

Having been discussed at the June Executive Committee meeting, a recommendation was approved to clarify the definition of “business expense,” explicitly encouraging the Executive Director to participate in local civic organizations, and providing that the meal costs associated with such participation, e.g. Rotary and the Eugene City Club, were to be considered appropriate agency expenses.

### **Agency Owned Real Estate**

With background memos from George Kloeppe and Bob Swank, the Committee discussed the status of the two office buildings owned by LCOG. It was noted that each had current vacancies and might be expected to operate at a deficit until tenants were found. It was further noted that the funding circumstance confronting

LCOG's Senior and Disabled Services Division suggests that the Springfield building would not be needed for S&DS staff for at least four more years. Swank noted that inquiries had been made regarding the possible sale of the buildings, and sought direction from the Committee with respect to the decision process. It was agreed that parameters should be set by the Committee, and the staff and its agent should be authorized to explore transactions that would fall within such parameters. Staff agreed to bring back to the Committee some suggestions for consideration. It was noted that the provisions of the State Open Meetings Law would have to be followed with respect to any executive sessions that might be needed for the disposition of property. Kloeppel indicated his belief that the Springfield building was the best candidate for sale, and that the Schaefers Building in Eugene should be retained for agency use. Marketing of the available lease space (third floor) in the Schaefers Building would continue.

### **Executive Director Biennial Performance Review, Follow-Up**

As had been requested at the Committee's last meeting, George Kloeppel presented a follow-up analysis to the Performance Review conducted by the Committee earlier in the year. Included in his report were three goals, drawn from the data of the 360 Degree Review, for the Committee's consideration. After some discussion, the Committee endorsed the proposed goals with the understanding that they would be referred to in the 2007 Review and in interim communication between the Executive Director and the Committee. The goals were in three areas: Internal Communications and leadership, Intergovernmental Cooperation, and Agency Operation. The Committee expressed appreciation for the follow-up analysis from the Director.

### **LCOG Dues Payment Status**

It was reported that all approved dues assessments for the previous fiscal year had been fully paid with the exception of Lane County's membership dues—approved at \$77,409. For reasons of budgetary shortfall, the County had paid \$8,727 less than the approved dues in FY 2004-05. For the current year, it was reported that all but one of the agency's 27 members had paid all or a substantial portion of the FY 2005-06 dues assessments. Lane County, however, had indicated that its dues payment for the current year would fall \$2,932 short of the approved dues of \$80,337. It was noted that the County Administrator, Bill VanVactor, had addressed this situation by saying that for FY 2006-07 "things look stable and the County may be able to budget and cover the full amount...the County's position is we will pay the invoiced amount as determined by (the LCOG) Board." The

Committee discussed the County's position and generally agreed that the unpaid amounts from Fiscal Years 2004-05 and 2005-06 should be carried on the agency's books as "receivables," in the hope that the County will at some future time be able to "make good" on those obligations. Kloeppel reminded the Committee that at its October meeting it would be asked to finalize a recommendation to the Board of Directors for the dues formula for FY 2006-07. While alternative approaches to the existing formula were considered possible and briefly touched upon, there was general agreement that the next Dues Schedule should follow the methodology of past years.

### **Information Items**

George Kloeppel reported on the final results of the appeal of the MPC's adoption of the Regional Transportation Plan. In July the Land Use Board of Appeals (LUBA) had dismissed the appeal filed against LCOG and the MPC by Friends of Eugene and a private individual. On August 17, the 21-day period for the petitioners to appeal that decision expired. Hence, LUBA's Final Order and Opinion is now final.

To be shared with the Board under agenda item 13.B, the cut-backs in service and personnel in the agency's Senior and Disabled Services Division were described by Kay Metzger.

To be shared with the Board under agenda item 13.C, the outcomes of the 2005 Legislative Session *vis a vis* the agency's adopted legislative priorities were described by Kay Metzger.

George Kloeppel outlined an arrangement that is being worked on with the Lane Education Service District by with all of Lane County's 16 school districts could have access to the Regional Land Information Data System. He noted that Mike Vermillion, Lane ESD Superintendent, had expressed support for the concept and had offered to serve as the intermediary for school districts not members of the COG—providing technical assistance, training and support.