

MINUTES
LANE COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS

Eugene Water & Electric Board
Board Room
500 East 4th Avenue - Eugene

June 23, 2005 - 7:00 P.M.

VOTING MEMBERS

Present

Mayor Gary Williams (Cottage Grove), Chairperson	Mayor Sid Leiken (Springfield)
Mayor Phil Brubaker (Florence)	Director Jerry Miller (Lane ESD), Chair
Councilor Darrell Carman (Veneta)	Commissioner Anna Morrison (Lane County)
Commissioner Patti Chappel (EPUD)	Councilor Gary Papé (Eugene)
Councilor Glenn Fortune (Oakridge)	Mayor Ron Petitti (Creswell)
Keyte Hladky (Fern Ridge Library District)	Director Dennis Shine (LCC)
Director Greg James (Willamalane)	Councilor Don Schuessler (Coburg)
Director Al King (School District 19)	Mayor Warren Weathers (Lowell)
Director Alan Laisure (School District 52)	
Commissioner Patrick Lanning (EWEB)	

Absent

Dunes City Representative	School District 68 (Mohawk) Representative
Junction City Representative	School District 4J (Eugene) Representative
Westfir Representative	Lane Library District Representative
Port of Siuslaw Representative	Siuslaw Public Library Representative
Western Lane Ambulance District Representative	

STATE ELECTED OFFICIALS

None

GUESTS

Alex Chappel, Sherry Duerst-Higgins, Susie Johnston, John Tamulonis, Bob Warren, Fred Welding, Gordon Zimmerman

LCOG STAFF

George Kloepfel, Steve Dignam, Sandy Karsten, Jamon Kent, Kay Metzger, Ann Mortenson, Ted Stevens, Bob Swank

1. CALL TO ORDER

Chairperson Gary Williams called the meeting of the Lane Council of Governments (LCOG) Board of Directors to order at 7:05 p.m.

Board Secretary Ann Mortenson called the roll of members. Executive Director George Kloepfel stated that a quorum was present.

Director Dennis Shine introduced Director Susie Johnston and said she would replace him as the representative of Lane Community College on the Board of Directors.

Director Jerry Miller introduced Director Sherry Duerst-Higgins and said she would replace him as the representative of Lane Education Service District on the Board of Directors.

Chairperson Williams expressed appreciation to Directors Shine and Miller for their many years of service on the Board of Directors.

Chairperson Williams expressed appreciation to Commissioner Patrick Lanning for hosting the meeting and to Eugene Water & Electric Board (EWEB) for providing refreshments.

Chairperson Williams determined there were no requests to change the agenda and that no member of the public present wished to make a comment to the Board.

REPORTS

2. COMMENTS FROM THE CHAIR AND EXECUTIVE COMMITTEE

Chairperson Williams noted that reports of the May 19 and June 16 meetings of the Executive Committee had been distributed.

Mr. Kloeppe said the reports described plans for the July 28 Goal-Setting Session of the Board and urged all members to participate.

Mr. Kloeppe referred to discussion of LCOG revenue sources in the report of the June 16 meeting. He reviewed information contained in an attachment entitled "Sale of Products and Services" and noted that there were currently approximately 420 relationships involving grants, enterprise operations, membership subscriptions, over-the-counter sales, multi-jurisdictional and individual service contracts – nearly all with member governments and other local, state and federal public agencies.

3. ADVISORY COUNCIL REPORTS

Chairperson Williams referred to Agenda Support Material entitled "Advisory Council Reports." He noted that they contained information about May 12 and June 8 meetings of the Metropolitan Policy Committee; May 10 and June 14 meetings of the Senior Services advisory Council; May 13 and June 10 meetings of the Disability Services Advisory Council; and a May 16 meeting of the Lane Economic Committee.

4. COMMENTS FROM THE EXECUTIVE DIRECTOR

Mr. Kloeppe referred to Agenda Support Material entitled "Comments from the Executive Director." He drew attention to information it contained about Region 2050 Community Meetings and the LCOG Open House.

BUSINESS ITEMS

5. CONSENT AGENDA

Chairperson Williams noted that the Consent Agenda contained approval of the minutes of the April 29, 2005, meeting of the Board of Directors

Director Shine requested that changes be made to the minutes, as follows:

Page 6, Paragraph 9, Sentence 2:

He noted that they showed how technical education programs were in limited **supply**, especially in rural and smaller school districts.

Page 7, Paragraph 9, Sentence 3:

Mr. Hitchcock replied that **he did not know if** there were ~~no~~ programs available within the district, but that students from it participated in programs of neighboring areas.

Page 8, Paragraph 2:

Director Vange Bigham said she believed retired teachers were a resource not fully utilized in the teaching of technical professional education.

Chairperson Williams determined that there were no objections to the requests and the minutes were amended.

Director Miller moved, seconded by Director Greg James, to accept the Consent Calendar, as amended. The motion was adopted unanimously, 18:0.

6. LOCAL GOVERNMENT SERVICES

A. Advocacy on Federal Transportation Reauthorization

Mr. Kloeppel referred to Agenda Support Material entitled “Advocacy on Federal Transportation Reauthorization.” He noted that a sample letter to Oregon representatives on the U.S. House of Representatives-Senate Conference Committee regarding support for reauthorization of surface transportation programs was attached. He said the Executive Committee recommended approval to send the letters.

Director Miller moved, seconded by Director Al King, to authorize the Chairperson to sign letters to Oregon Representatives on the House-Senate Conference Committee expressing LCOG support for reauthorization of surface transportation programs. The motion was adopted unanimously, 18:0.

7. SENIOR AND DISABLED SERVICES ITEMS

A. United Way of Lane County Funding Agreement

Senior and Disabled Services Division Manager Ted Stevens referred to Agenda Support Material entitled “Agreement for United Way Certified Service Providers.” He reviewed information it contained about certification of LCOG as a Lane County United Way service provider. He said the Board needed to review the service provider agreement and authorize its execution.

Mr. Stevens said the United Way Board of Directors had indicated that LCOG would be eligible to apply for \$5,000 per year for 2006 and 2007. He said the grants would be used as part of a project to provide prescription drug assistance services to low income seniors residing in rural areas.

Director Miller asked if the agreement would require that all LCOG materials include an indication that it was a Certified United Way Service Provider. Mr. Stevens replied that the requirement would apply only to Senior and Disabled Services.

Director Shine moved, seconded by Director Miller, to authorize the Chairperson and Executive Director to execute the Agreement for United Way Certified Service Providers for January 1, 2006 to December 31, 2007, between Senior and Disabled Services and United Way of Lane County. The motion was adopted unanimously, 17:0:1, with Commissioner Anna Morrison abstaining from voting because she served as a member of the United Way Board of Directors.

8. EXECUTIVE MANAGEMENT AND ADMINISTRATION ITEMS

A. Fiscal Year 2005-2006 Work Program and Budget

Mr. Kloepfel referred to Agenda Support Material entitled “FY 2005-2006 Work Program and Budget – Resolution 2005-5.” He noted that copies of the Work Program, Budget, and Resolution had been delivered to each member earlier in the month and that the Budget Committee recommended their adoption.

Chairperson Williams opened a Public Hearing on the LCOG 2005-06 Work Program and Budget. He determined there was no one present wishing to provide testimony and closed the Public Hearing.

Commissioner Morrison moved, seconded by Director Miller, to adopt Resolution 2005-5, approving implementation of the 2005-2006 Work Program and Budget. The motion was adopted unanimously, 18:0.

B. Biennial Performance Review of Executive Director

Chairperson Williams referred to Agenda Support Material entitled “Biennial Performance Review of Executive Director, noting that a memorandum from the Executive Committee and a summary of the results of the “360 Degree Review” of the performance of Mr. Kloepfel were attached. He said the Executive Committee recommended that the Performance Review be accepted and that the following actions be approved:

1. A cell phone allowance in the amount of thirty dollars per month be added to the current compensation of Mr. Kloepfel, effective July 1, 2005.
2. The current policy of granting the Executive Director the same Cost of Living Allowance salary adjustments provided for non-represented employees remain in effect.
3. All current conditions of employment and compensation be retained.

Commissioner Morrison moved, seconded by Mayor Warren Weathers, to accept the Performance Review of Executive Director George Kloepfel and approve the recommended actions of the Executive Committee.

Commissioner Morrison said she believed participation by members of the Board of Directors in the Performance Review was higher than in previous years, but that less than half of the members took part. She encouraged all members to participate in the future.

The motion was adopted unanimously, 18:0.

INFORMATION ITEMS

9. SENIOR MEALS PROGRAM ENDOWMENT FUND REPORT

Senior Meals Program Manager Sandy Karsten referred to information regarding the Senior Meals Program Endowment Fund distributed at the beginning of the meeting. She described the purpose and origin of the fund.

She explained federal support for the program through the Older Americans Act was shrinking and not adequate to meet the need. She said approximately 20 percent of the expense of operating the program in Lane County needed to be raised through contributions and income from the Endowment Fund. She said contributions to the Endowment Fund could be designated for a specific Dining Room or for the program as a whole.

Director King asked if contributions to the Endowment Fund were considered tax deductible by the federal government. Ms. Karsten replied that the Fund was managed by the Oregon Community Foundation and operated under the auspices of Southern Willamette Services, a 503(c)(3) nonprofit corporation and eligible to be tax deductions.

Mr. Kloepfel explained that Southern Willamette Services had been founded by LCOG as a separate corporation. He said it was not a member organization, elected its own Board of Directors, and was strictly regulated and monitored by the State of Oregon. He said he would provide a more complete written report about it to the Board at a later meeting.

10. JULY GOALS SESSION

Commissioner Morrison described discussions of the Executive Committee with Stan Biles, who would serve as facilitator for the planning/goal-setting session of the Board on

July 28. She said the Board would be asked to identify “success stories” and “bombs” of the past two years, looking for common themes. In addition, she said, members would reassess significant topics identified for special consideration by the Board in the coming year.

11. COLLECTIVE BARGAINING REPORT

Associate Director Bob Swank referred to Agenda Support Material entitled “Collective Bargaining Report.” He reviewed information it contained regarding agreements reached with the Employees Association, representing LCOG employees in the Wells Fargo Building. He said negotiations were expected to conclude with Service Employees International Union Local 503, representing staff in Senior and Disabled Services, within two weeks. He described changes in the contract with the Employees Association.

12. SENIOR AND DISABLED SERVICES CONTRACTS FOR 2005-06

Mr. Stevens referred to Agenda Support Material entitled “Senior & Disabled Services Contracts for Services for 2005-06.” He explained that the Executive Committee had approved a contract budget for Senior & Disabled Services. He said the material contained a list of contract services, contract agencies, and 2005-06 contract awards.

SPECIAL PRESENTATION

13. REGIONAL ECONOMIC DEVELOPMENT

Bob Warren stated that he was a Regional Business Development Officer of the Oregon Economic and Community Development Department (OECDD). He said LCOG was an important regional development partner, especially through the work of its Economic Development Department and Public Lending Program. He reviewed the evolution of participation by the State of Oregon in economic development.

Mr. Warren reviewed processes and partners in typical regional economic development projects. He said coordination of efforts among many interests to reduce overlap and duplication was essential. He described the evolution of several projects undertaken in Lane County, noting that confidentiality was often a significant issue for business interests.

Mayor Leiken said he believed significant recent economic development successes in the City of Springfield had resulted from the work of its experienced and professional staff.

Director Shine said he believed cooperation between Lane Community College and economic development efforts of County jurisdictions needed to be expanded. He said programs in San Diego County in California were an example of successful cooperation.

Mayor Weathers asked if Oregon Department of Transportation (ODOT) resources were available to promote economic development in small cities. Mr. Warren replied that ODOT funds were limited to transportation-related projects, which often provided for cy-

clie increases in area employment. Commissioner Morrison said Vehicle Miles Traveled studies included in the development of small city transportation plans could become a factor in achieving funding for economic development projects.

Mayor Leiken asked how Lane County compared to other areas of Oregon in having developable land supplies. He said he believed large sites would soon not be available in the Lane County metropolitan area, encouraging development in rural and small city locations. Mr. Warren said he agreed.

Councilor Gary Papé asked what were the greatest assets and most significant drawbacks to economic development in the Southern Willamette Valley. Mr. Warren replied that he believed the location of the Interstate 5 highway and other transportation factors, the availability of a quality work force, and a generally “business friendly” attitude of area municipalities were positive factors. He said a shortage of development-ready sites and underfunding of community college manufacturing technology training programs were the biggest drawbacks.

Director King said he believed there was a limited understanding about the relative value of supporting job creation programs versus infrastructure creation by leaders of the Oregon Legislative Assembly.

Mayor Weathers asked what contributed to the limited supply of area development-ready sites. Mr. Warren replied that he believed the formal and expensive process required to delineate and compensate for existing wetlands in the Willamette Valley was a major factor, and that other contributing factors were undeveloped necessary infrastructure and shipping/transportation issues. He described processes involved in certifying a site as development ready.

LCOG staff Jamon Kent said he believed Oregon was reaping the unfortunate results of a fifteen year emphasis in public education on college preparation, versus training for workforce readiness. Mr. Warren said he agreed and suggested that education partnerships with private sector interests were emerging as a way to counterbalance the problems created.

Mayor Weathers asked if there was a way to emphasize the value and availability of mid-sized development-ready sites. Mr. Warren replied that the availability of such sites was regularly publicized, but that most business needing such sites depended on businesses requiring large sites.

Mayor Leiken said he believed the “LCOG family” could be a mutually beneficial economic development vehicle through its strategic positioning for identifying and publicizing development opportunities in Lane County.

Chairperson Williams asked if it were possible to establish inter-jurisdictional Enterprise Zone economic development incentive programs. Mr. Warren described the positive value of an Enterprise Zone jointly established by Junction City and Harrisburg that included portions of Linn and Lane Counties.

Director Shine reported on a series of “Strategic Conversations” sponsored by the Lane Community College Board of Directors with area school districts, Lane County Board of Commissioners, and cities to explore additional ways of mutually beneficial cooperation.

Commissioner Morrison said it was her experience that most business development interests did not “fit in” Lane County because of their needs for existing buildings or free land. She also reported that the Florence campus of Lane Community College was its only center to remain open because of the pressing need for health care workforce training.

Chairperson Williams determined there was agreement to postpone Member Agency Reports and Discussion to a future meeting of the Board.

The meeting adjourned at 9:00 p.m.

(Recorded by Dan Lindstrom)