

Agenda Item Number 4.

Report of the Executive Committee

Presenter: George Kloeppe

Action Recommended: None. Information Only

Meeting Notes:

Meeting of October 9, 2008

The LCOG Executive Committee was called to order at 5:30 on Thursday, October 9, by Board Chair Greg James in the LCOG Main Office in Eugene. Members present were:

Willamalane P&R District Director Greg James
SD 19 Director Al King
Coburg Mayor Judy Volta
Lane County Commissioner Faye Stewart
Oakridge Mayor Don Hampton
Lane ESD Director Sherry Duerst-Higgins
Florence Mayor Phil Brubaker (by conference phone)

Staff members attending included Bob Swank, Byron Vanderpool, Kay Metzger, Jamon Kent and George Kloeppe. After a brief walking tour of the Park Place Building and the new LCOG offices, the Committee reconvened and considered:

December 11 Board Agenda

Kloeppe distributed a preliminary listing of items likely to be included on the agenda for the December Board meeting. He noted that the December meeting always included several annual tasks—establishing Dues Rates for the coming fiscal year, adopting Budget Assumptions, appointing and electing Executive Committee members, receiving Financial Statements and Audit Report, a report of the MPO, etc. In addition, he indicated that the First Quarter Financial Report

would be presented and a number of informational items—including a solicitation of award nominations—were anticipated. He asked the Committee if a representative (perhaps Ray Naff) of the Governor’s Office should be invited to provide an outlook from the executive branch on the upcoming legislative session. It was the Committee’s judgment that there would be insufficient time in light of the length of the agenda and expected tours by Board members of the new office space. It was suggested that the meeting announcement invite attendees to come at 6:00 p.m. for tours and a light meal and that the meeting begin at 7:00. It was also agreed the Board member packets should be distributed at the February meeting, rather than in December. Commissioner Stewart was asked if he could provide a report to the Board on the County’s fiscal planning in light of the “timber payments” inclusion in the recent economic assistance bill passed by the Congress. He agreed and staff was asked to include such an item on the December agenda. Finally, the Committee reiterated its desire to see “Member Agency Check-In” used at Board meetings whenever possible.

Recommended DSAC Appointments

S&DS Director Kay Metzger presented the recommendation of the Disability Services Advisory Council for the re-appointment of two of its members (Trescott Ducker and Ed Necker) to two-year terms, the appointment of five new members (Bruce Abel, Dawn Aubrey, Barbara Mickelson, Melissa Mona and Dr. Diane Rogers) to two-year terms, and the appointment of Terry Parker to a one-year term as Community Representative. By motion (Duerst-Higgins/Stewart) the recommended appointments and re-appointments were confirmed.

Board of Directors Planning Session

George Kloeppe reminded the Committee that a portion of the February 2008 Board meeting had been dedicated to a facilitated planning session. He asked if the Committee wanted to conduct a similar event, to identify critical regional issues, in February 2009. The Committee responded in the affirmative and suggested that the “left-over” issues from the previous session be revisited. In addition, it was suggested that economic dislocation and the new Interstate Willamette River Bridge be included for exploration.

First Quarter Financial Report

It was noted that the Financial Report for the first three months of FY 2008-09 would be presented to the Board as an information item in December. The Report,

included with the Committee's agenda packet, reflected a positive fiscal circumstance, according to George Kloeppe. He noted that revenues (at 34 percent of budget) exceeded expenses (18 percent) by \$4,781,011, and that personal services (salary and benefits) expense at the end of the first quarter were at the 25 percent of budget mark.

Audit Committee

George Kloeppe reported that the agency's Audit Committee would be asked to meet with the auditors prior to the submission of the Financial Statements and Audit Report to the Board in December.

Park Place Building Renovation and Moving Plans

The Committee had toured the new offices prior to the meeting. Bob Swank reported that the move was scheduled for November 8-9 and that an Open House was being considered.

Work Plan for the Development of the Metro Area TSP

Byron Vanderpool reported that the staffs of the metro jurisdictions had been working with LCOG to craft a work plan for submission to the State Land Conservation and Development Commission (DLCD). That presentation was made on October 16 at the LCDC meeting in Prineville. The work plan called for a cooperative effort through 2013 to develop a proposed State-required Regional Transportation System Plan (RTSP) for the consideration of the elected bodies. An updated Transportation System Plan (TSP) for Eugene-Springfield and a review of Coburg's is required by LCDC as a result of the adoption of the Regional Transportation Plan by the MPO last year.

November Executive Committee Meeting

Because of several conflicts for Committee members, it was decided to cancel the November 13 meeting of the Executive Committee and, as might be needed, to meet prior to the Board meeting on December 11. The possibility of meeting at 5:30 was raised and left to the Executive Director and Chair to determine.