



MEETING NOTICE

MEETING: LCOG Executive Committee

DATE: Thursday, January 18, 2007

TIME: 5:30 p.m.

LOCATION: LCOG Main Office
Wells Fargo Office Building
Fourth Floor Small Conference Room
99 East Broadway, Suite 400
Eugene, Oregon

CONTACT: George Kloeppe, 682-4395

AGENDA

ITEMS IN SUPPORT OF THE BOARD OF DIRECTORS

1. **February Board Agenda**

A listing of the items currently scheduled for Board consideration on February 22 can be reviewed. The scheduled “discussion topic” for February is *Enriching Opportunities in Small Communities—Enhancing a Sense of Place (revitalization, economic development)*. Given the timing of meetings, an opportunity exists for the Committee to add or subtract from that agenda.

2. **Lane Transit District Participation**

LTD interacts with the programs of LCOG in a number of ways. Certainly transportation issues are the most obvious, but our S&DS programs, as well

as infrastructure and land use planning, activities relate as well. After some months of staff discussions, It is suggested that a policy-level relationship with our Board be established that parallels that which LCOG provides to the members of the county's legislative delegation—seat and voice, but no vote (no membership, as such). Such an arrangement is desired by LTD in order to facilitate participation and communication by the district's policy officials in LCOG's varied programs. The Committee is asked to consider this and to offer a recommendation for the Board's consideration in February.

3. RFP for Audit Services

See attached memo from Bob Swank. The Committee is asked to confirm a second appointment of a Board member (to join Greg James) on the Audit Committee. The RFP will be available for review under this item as well.

4. Economic Development Planning Coordination

In September, a Board subcommittee reported on its analysis of possible duplication of effort between three economic development planning entities. The report was referred to the Lane Economic Committee (LEC) for assessment and recommendation. While no LEC recommendation was available at the Board's December 14 meeting, it is expected that this topic will be on the February Board agenda. The Executive Committee can review the subject and offer recommendations, particularly with respect to possible LEC Bylaw changes to address the subcommittee's recommendations.

5. Joint MPC/Executive Committee Meeting

The Board and the Executive Committee have expressed concerns about aspects of the Metropolitan Policy Committee's process for conducting transportation planning. The MPC Chair, Commissioner Green, reported to the Board in December that progress had been made. But regarding a fall-back dispute resolution process, the MPC wanted to have a face-to-face meeting with the Executive Committee. The first question: Is such a meeting manageable? And if it is, staff will offer some suggestions as to time, date and logistics. As a meeting late in January or early in February is envisioned, the Committee is asked to confirm its intentions so that plans can be made.

6. 2007 Performance Review of Executive Director

See attached memo from HR Manager Marianne Griffin. The schedule and strategy for completing the biennial review of the Executive Director can be reviewed.

7. S&DS Funding Outlook for FY 2007-08, Governor's Budget

While primarily an information item, this general topic has substantial impact on the agency and particularly upon the budget process that is about to begin. See attached memorandum from S&DS Director Kay Metzger.

ADMINISTRATION AND MANAGEMENT ITEMS

8. Second Quarter Financial Report

The Report, in the format used for presentation to the Board, is attached.

9. Agency-Owned Real Estate

INFORMATION ITEMS

10. Area Plan Process (Senior and Disabled Services)