

MEETING: LCOG Executive Committee

DATE: Thursday, January 20, 2005

TIME: 5:30 p.m.

LOCATION: LCOG Main Office
Wells Fargo Office Building
Fourth Floor Small Conference Room
99 East Broadway, Suite 400
Eugene, Oregon

CONTACT: George Kloeppe, 682-4395

AGENDA

ITEMS IN SUPPORT OF THE BOARD OF DIRECTORS

1. February 24 Board of Directors Agenda

A listing of potential topics for consideration at the Board meeting in February can be discussed. The final agenda will not be distributed until February 17, so the Committee's input regarding content and order would be timely. The focus area for February will be public infrastructure, and the Committee's guidance on that item will be particularly appreciated. See the attached background piece from Byron Vanderpool.

2. Board's Focus Areas for Balance of FY 2005

Under this item, the Committee is asked to consider the most appropriate strategy for addressing the three focus areas remaining for the current fiscal year: Public Infrastructure (February), Education and Lifelong Learning (April), and Regional Economic Development (June).

3. Setting the Agenda for the Board in FY 2006

The Board is scheduled to hold a goal-setting or planning session in lieu of a regular meeting on July 28 in Cottage Grove. The Committee's direction is

needed regarding approach to this event. The purpose to be served (presumably the identification of the most important focus topics for the year and related direction to staff), the approach (outside facilitator or no), and the logistics (dinner, timing, etc.) would all benefit from the Committee's insight.

ADMINISTRATION AND MANAGEMENT ITEMS

4. Mid-Year Financial Report

Attached for the Committee's review and discussion is the report of the agency's revenue and expense experience through the first two quarters of the current fiscal year. It is in the format that will be used when it goes to the Board next month. As a reminder, the Committee will be asked in March to appoint the Budget Committee and in April will review a proposed Revised Budget for FY 2004-05.

5. Biennial Performance Review of Executive Director

Every 24 months, the LCOG Chair and Executive Committee conduct a performance review of the Executive Director and submit a report to the Board of Directors. Such a report, containing conclusions and recommendations for goals, should be presented in advance of the Board's June 23 meeting. Working backwards on the calendar, input and recommendations might be assessed by the Committee in May; to do so would require that Board and/or member agency input be solicited in March and received in April. The Committee should begin this process in the next thirty to sixty days, and may wish to provide suggestions to the Chair under this agenda item.

INFORMATION ITEMS

6. LUBA Appeal

Information item: "Friends of Eugene" and Rob Handy through their attorney have served LCOG with their Notice of Intent to Appeal (to the State Land Use Board of Appeals) actions taken by the Metropolitan Policy Committee on December 9, 2004. Notably, the MPC, on LCOG's behalf, adopted an update to the Regional Transportation Plan and, likewise, an Air Quality Conformity Determination related to that plan and the current (FY

2004-06) Metropolitan Transportation Improvement Program (MTIP). The petitioners' basis for the appeal was not specified in the Notice, but our Legal Counsel is beginning the development of an appropriate response on behalf of the agency.

7. **Appreciation Dinner**
8. **Bequest to the Senior Meals Program**
9. **Other Items**