

MEETING: LCOG Executive Committee

DATE: Thursday, February 17, 2005

TIME: 5:30 p.m.

LOCATION: LCOG Main Office
Wells Fargo Office Building
Fourth Floor Small Conference Room
99 East Broadway, Suite 400
Eugene, Oregon

CONTACT: George Kloeppe, 682-4395

AGENDA

ITEMS IN SUPPORT OF THE BOARD OF DIRECTORS

1. February 24 Board of Directors Agenda

The agenda for the Board's February meeting will be available for review under this item. You will note that there is to be a public hearing on the proposed Coordinated Population Projections early on the agenda (with action to be taken by the Board later under the Consent Agenda). As was discussed last month, the focus area for February will be public infrastructure. We will be particularly highlighting opportunities for cooperation with publicly operated wireless service. But that will really be only a metaphor for other forms of cooperation. The Committee's discussion, comment and direction to staff are sought.

2. July 2005 Board Planning Session

Discussion, direction to staff.

3. **Amendment to Area Plan for Senior and Disabled Services** (see memo)

Adoption.

4. **Appreciation Dinner, Retrospective**

The Committee is asked to reflect on the January 27 Appreciation Dinner and offer comments to staff, while still fresh in the mind, so that we can continually improve this annual event.

ADMINISTRATION AND MANAGEMENT ITEMS

5. **Biennial Performance Review of Executive Director** (see memo)

Discussion and decision on approach.

6. **LCOG Real Estate**

Under this item, a report will be made—and discussion encouraged—regarding LCOG’s two owned office buildings. Both the Schaefers Building on 10th and Willamette in Eugene and the former Washington Mutual Bank Building on “A” Street in Springfield have proven to be successful and productive investments for the organization. On the occasion of the anticipated loss of a long term tenant on the third floor of the Schaefers Building, it is appropriate to revisit the space management strategy for the agency. Similarly, our decision in 2003 to pull LCOG S&DS staff out of the Springfield facility in response to a substantial funding reduction, thus creating a vacancy in the building, needs to be assessed against the backdrop of the State’s ongoing fiscal challenges. The first priority for our ownership of real estate has always been the provision of appropriate accommodations for our personnel so that services can be delivered in the most cost-effective manner. With an eye on all of the variables, we must regularly ask ourselves how best to achieve that objective. The Committee’s thoughts on this are welcome. No recommendation has been formulated, nor is any decision needed at this time.

INFORMATION ITEMS

7. **Clair Van Bloem Retiring February 28**
8. **2005 Homeland Security Grant Application**
9. **MPO Citizen Advisory Committee**
10. **Meals on Wheels Fund-Raiser at El Torito, February 24**
11. **Public Official Training Session, February 10**
12. **Other Issues**