

December 30, 2003

To: Metropolitan Policy Committee  
From: Tom Schwetz  
Subject: Item 5d: FY 03-04 Unified Planning Work Program Amendments

### **Overview**

The Unified Planning Work Program (UPWP) lists the transportation studies and tasks to be performed by the MPO staff or a partner agency during a given fiscal year. Because the UPWP reflects local priorities, the content differs from one metropolitan area to another. The UPWP contains several elements:

- The planning tasks and studies that will be conducted over a one- to two-year period;
- All federally funded studies as well as all relevant state and local planning activities conducted without federal funds (e.g., TGM funded projects, LTD BRT planning, etc.);
- Funding sources identified for each project;
- A schedule of activities; and
- The agency responsible for each task or study.

In the FY 04-06 Metropolitan Transportation Improvement Program (MTIP) adopted by MPC in October, STP funds were allocated to both Eugene and Springfield for MPO planning purposes. In order to gain access to those funds, staff from Eugene and Springfield have identified the specific work activities they will be completing in FY04 and are proposing amendments to the FY 03-04 Unified Planning Work Program (UPWP). Those amendments are attached to this memo and include work activities related to data collection, the RTP update, short-range planning, and programming and implementation.

**Action Requested:** Adopt Resolution 2004-01 amending the FY 2003-2004 Unified Planning Work Program to add planning work activities to be completed by Eugene and Springfield.

### **Attachments:**

Attachment 1 – Resolution 2004-01  
Attachment 2 - Draft Amendments to the FY 2003-2004 Unified Planning Work Program

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