

January 6, 2005

To: Metropolitan Policy Committee

From: Kathi Wiederhold

Subject: Item 5h(1)i - Status of MPO Citizen Advisory Committee

**Action Recommended:** None. Information only.

### **Background**

At the September 9, 2004 meeting, MPC approved the bylaws for the MPO Citizen Advisory Committee. The initial recruitment process began immediately after that and closed on October 31, 2004. The Public Involvement Subcommittee reviewed the 17 applications received and decided to extend the recruitment to target interest groups not represented in the initial applicant pool. Five additional applications were submitted during the extended recruitment which closed on November 21, 2004. The Subcommittee met November 30, 2004, and agreed upon a 14-person membership slate to recommend to MPC for appointment. On December 9, 2004, MPC approved the recommended membership slate and appointed Commissioner Bobby Green to serve as a liaison between the Citizen Advisory Committee and MPC.

### **Status Report**

Confirmation letters were mailed to the 14 appointees and thank you letters to the other applicants. Two of the appointees, Don Anderson and Steve Mital, declined the appointment. Both have had changes to their situation that make them unable to commit the necessary time.

Staff is working with committee members to schedule an orientation and field tour in late January or early February. The orientation likely will be on a Friday after work with the field tour the following Saturday morning. The orientation will kick off with Commissioner Green talking with the committee about their charge and role in public involvement for the MPO, and include time for committee members to meet MPC members who can attend. The field tour will be by bus and highlight key transportation projects and facilities in the MPO area. We'll email invitations to MPC members as soon as the date is set.