

April 7, 2005

To: Metropolitan Policy Committee
From: Paul Thompson
Subject: Item 4.e: Adopt FY06 Unified Planning Work Program (UPWP)

Action Recommended: Approve Resolution 2005-04 adopting FY06 Unified Planning Work Program (UPWP)

Background

At the March 10, 2005 MPC meeting staff presented and reviewed the draft UPWP included (unchanged) with this memo as Attachment 2. Staff indicated that adoption of the FY06 UPWP would be requested at the April 14th MPC meeting. At the March meeting, staff outlined the purpose of the MPO and the UPWP, and described the items that are included in the federally required annual work program. The work program includes the activities of the Lane Council of Governments (LCOG), the cities of Eugene, Springfield, and Coburg, Lane Transit District (LTD), and the Oregon Department of Transportation (ODOT). The activities included in the UPWP reflect decisions and priorities established via other processes and products of the MPO and its partner jurisdictions. The UPWP serves as the technical and contractual document by which the MPO reflects those decisions and priorities for each fiscal year's work program.

At their March meeting, MPC discussed the draft UPWP and requested that the MPO's Citizen Advisory Committee (CAC) be given a chance to review the UPWP and provide comments on it to MPC.

Issue Summary

Staff fulfilled MPC's request by scheduling three sessions with the CAC, primarily focused on the UPWP. On March 29th and 30th staff held two CAC orientation sessions. The two sessions both had identical agendas, allowing the CAC members to attend whichever of the two sessions was most convenient, given the short prior notice of the sessions. Of the twelve CAC members, all were able to attend one of the orientation sessions.

At the orientation sessions, staff spent approximately 45 minutes introducing the CAC members to the work of the MPO, providing them with information on the history, functions and process of the Central Lane MPO and the role of the MPC, and reviewing the key MPO products. This primer set the context for the discussion of the UPWP.

The orientation sessions then devoted approximately one hour to information and discussion related to the UPWP. Staff described what the UPWP is and isn't, the purpose and function of the UPWP, and the federal requirements that guide development and adoption of the work program. The CAC members engaged staff in a discussion, asking questions and discussing the UPWP with staff and among themselves.

Following the orientation sessions, the CAC held its inaugural meeting on Wednesday, April 6th. The agenda for that meeting devoted approximately fifty minutes to the UPWP, with the goal of arriving at a set of comments from the CAC to MPC regarding the draft UPWP. Those comments were captured at the meeting, sent electronically to the CAC members for their review, and are included with this memo as Attachment 3.

The Transportation Planning Committee (TPC) also completed its consideration of the draft UPWP and voted unanimously on March 31, 2005 to recommend that MPC adopt the draft FY2005-2006 UPWP.

Attachments:

Attachment 1: Resolution 2005-04

Attachment 2: Draft FY2005-2006 Unified Planning Work Program

Attachment 3: CAC Comments on FY06 Draft UPWP