

# Lane Council of Governments

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May 5, 2005

To: Metropolitan Policy Committee

From: Kathi Wiederhold

Subject: Item 4.g.1.ii – Report from Citizen Advisory Committee

**Action Recommended:** None. Information only.

## **Background**

On December 9, 2004, MPC approved the recommended 14-person membership slate and appointed Commissioner Bobby Green to serve as a liaison between the Citizen Advisory Committee and MPC. Twelve citizens accepted the appointment to the Citizen Advisory Committee. The committee attended a reception and field tour on January 28 and 29, received a primer on the Unified Planning Work Program at Orientation Sessions on March 29 and 30, and held two regular meetings on April 6 and May 4, 2005.

## **Report**

The committee agreed on recommendations to forward to MPC on the Unified Planning Work Program at the April 6, 2005 meeting, which MPC reviewed at the April 14, 2005 meeting. The committee has received start-up information—an overview of their charge, highlights of the bylaws, and a primer on the Public Meetings Law. The primer addressed questions the committee had raised about communications between members outside of meetings, including email correspondence, and explained other issues including liability of committee members, abstentions during votes, and a general overview of the Public Meetings Law.

Committee action items have included election of officers, agreement on a purpose statement and operating procedures, and amendments to their bylaws. Staff anticipates the committee will elect officers at the June 1, 2005, meeting. The election was deferred from the first meeting to allow adequate time to discuss the Unified Planning Work Program, and then from the second meeting due to the lack of a quorum. Acting under a provision of the bylaws which allows action as a subcommittee when there is no quorum, the members present at the May 4, 2005 meeting made recommendations for consideration by the committee at the regular June meeting regarding the purpose statement, operating procedures, and amendments to the bylaws.

The committee requested that MPC receive a full set of each of their meeting minutes and supported a suggestion by Commissioner Bobby Green that he ask MPC to meet jointly with the committee as an opportunity to get to know each other and discuss the committee's charge.