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## Development and Modification of the MTIP

The draft Central Lane MTIP was developed by the Transportation Planning Committee (TPC), the regional staff group which is responsible for most of the technical details of the transportation planning process. The TPC assembled the MTIP from the adopted capital improvement programs (CIPs) of and other capital planning documents and input from the participating agencies, as well as from the overlapping years of the previous (FY06-09) MTIP.

TPC recommends the MTIP to the MPC for review and adoption. As the Central Lane ~~MPO~~<sup>FMA</sup> policy body, MPC, which is composed of elected or appointed officials from Eugene, Springfield, Lane County, Lane Transit District, Coburg and ODOT, conducts a public hearing and adopts the MTIP. The Citizen's Advisory Committee may also review and comment on the MTIP. The MPO's Public Participation Plan (PPP) specifies public outreach and involvement activities associated with adoption and amendment of the MTIP. Membership of TPC, MPC and the CAC is shown in Appendix C.

Objectives of the process for developing and amending the MTIP include:

- Ensure that federal requirements are properly met for use of available federal funds, including the requirement that projects using federal funds are included in the TIP and that the projects are consistent with the financially constrained element of the Regional Transportation Plan (RTP).
- Ensure regional consideration of proposed amendments having an impact on the priority for use of limited available resources or having an effect on other parts of the transportation system, other modes of transportation or other jurisdictions.
- Ensure that the responsibilities for project management and cost control remain with the jurisdiction sponsoring the project.
- Authorize routine amendments to the MTIP to proceed expeditiously to avoid unnecessary delays and committee activity.
- Provide for dealing with emergency situations, and
- Ensure projects are progressing to fully obligate annual funding in order to avoid a lapse of funds.

The MTIP may be modified by the MPC. TPC may make specific changes determined to be administrative in nature. These include:

1. Additions or deletions of projects which do not involve any funding decision or funding transfer on the part of the MPO (for example, projects which are already fully funded via local, state or federal processes and are required to be included in the MTIP) and which do not affect the financial constraint or air quality conformity of the MTIP.
2. Cost revisions to reflect funding decisions at the local, state or federal level which do not involve any further funding decision on the part of the MPO and which do not affect the financial constraint or air quality conformity of the MTIP.
- ~~3.~~ Deletions of local projects which are provided for information purposes,

- 2.4. Moving projects from one year to another year in the MTIP period if they do not trigger the need for an air quality conformity determination.
5. Change in project scope, where no funding decision or funding transfer by the MPO is involved, and which does not affect the air quality conformity of the MTIP.
6. Combining or separating projects (for contracting efficiency or other purposes) in the adopted MTIP where the project scope is unchanged and the total project cost is unchanged or involves a minor cost revision.
7. Moving funding from one project phase to another within the same project where no funding decision or funding transfer by the MPO is involved.
8. Other ~~M~~minor cost revisions that do not affect financial constraint of the MTIP or the MTIP's air quality conformity.
9. Emergency additions where an imminent public safety hazard is involved.
10. Project or Program Authority Retraction
  - a. Agencies that have not completed a project prospectus or contract with the ODOT local programming unit, have not obligated project authority or received approval of an amendment to reprogram fund authority by the end of the federal fiscal year in which their project was programmed for funding are subject to potential retraction of fund authority. These agencies will be notified by the MPO of this status when it occurs and will have 60 days from the date of the notification documentation to complete the prospectus, contract, obligation or amendment prior to the instigation of an amendment at TPC to retract the funding authority for their project or program.
  - b. Unspent or un-obligated MPO flexible fund authority following final voucher closing of a project reverts back for redistribution through the regional project prioritization process, or

Minor corrections to make the MTIP consistent with naming conventions or a jurisdiction's project description language, or to fix typographical errors or missing data, may be made by MPO staff.

Proposals for additions or deletions of regionally significant or federally funded projects must be approved by MPC. All administrative amendments approved by TPC shall be forwarded to MPC for information purposes. MPC may request further review of administrative amendments.

Major projects from prior MTIPs that are not included in the current project list (see next section) are listed in Appendix G.