



August 6, 2007

To: Metropolitan Policy Committee

From: Webb Sussman, Chair, and Dave Jacobson, Vice Chair

Subject: Item 4.a – Report from Citizen Advisory Committee

Action Recommended: None. Information only.

Report

The committee held their regular meeting on August 1, 2007, with nine of the eleven voting members and the nonvoting MPC liaison in attendance. Two of the members to be appointed in January also attended: Bill Morganti and Eleanor Mulder. The main agenda items dealt with the election of a Vice Chair, the *Citizen's Guide to Transportation Planning*, and proposed amendments to the bylaws. The meeting was held at Charnel Mulligan Park. There was an orientation for new members immediately before the meeting and a social immediately after the meeting, which was shortened to one hour. Mayor Piercy welcomed the new members.

Election of Vice-Chair

Moriah Demers resigned as a member of the committee effective after the August 1, 2007 meeting, because she is moving out of the area. She had been serving as the Vice Chair. The committee unanimously elected Dave Jacobson to serve as Vice Chair effective immediately. Dave will be coming regularly to the Metropolitan Policy Committee to deliver the report from the Citizen Advisory Committee.

Moriah's resignation brings the number of voting members of the committee to ten. Given the likely resignation of one or two members when their terms end in December, the committee voted unanimously to recommend that the Metropolitan Policy Committee immediately appoint the four members previously appointed effective January 1, 2008: Bill Morganti, Eleanor Mulder, Ryan Pape', and Robert Ransom. The committee requested that Mayor Piercy carry this recommendation to the Metropolitan Policy Committee at their regular meeting on August 9, 2007.

Citizen's Guide to Transportation Planning

The committee had received via e-mail a revised draft of the guide for review prior to the meeting. They unanimously agreed to recommend the revised draft to the Metropolitan Policy Committee with a request to review the draft and direct staff to finalize the document and distribute through public meetings, neighborhood groups, libraries, planning offices, Chambers of Commerce, etc.. This item will be on the September agenda of the Metropolitan Policy Committee.

Proposed Amendments to the Bylaws

Often, operating under a set of bylaws will bring to light the need for changes in the bylaws that would clarify intent, address gaps, and solve problems encountered in the functioning of the group. This is the case with the Citizen Advisory Committee bylaws. An issue surfaced when the Public Involvement Subcommittee met to review the applications submitted for the Citizen Advisory Committee. The bylaws state “[t]he term of office of Committee members shall begin on January 1 of the year following appointment ...” Given the need for additional Citizen Advisory Committee members immediately, the Metropolitan Policy Committee waived the bylaws provision for this appointment and asked the Citizen Advisory Committee to review its bylaws and bring proposed revisions back to the MPC for consideration as soon as practical.

The committee reviewed and agreed on a summary list of housekeeping changes recommended by staff at the August 1, 2007 meeting. Staff will craft the specific language for the amendments in legislative format to mail to the committee no less than fourteen days before the September 5, 2007, meeting, as the bylaws require. The committee plans to take action on the proposed changes at the September meeting to recommend the proposed amendments to the Metropolitan Policy Committee for adoption at their regular meeting on October 11, 2007.

Attachment: CAC Appointments and List to Fill Future Vacancies

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Last Saved: August 3, 2007*