



ICOG Lane Council of Governments

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November 2, 2005

To: Metropolitan Policy Committee

From: Kathi Wiederhold

Subject: Item 5.a – Amendments to Citizen Advisory Committee Bylaws

Action Recommended: Approve Resolution 2005-13 adopting amendments to the Citizen Advisory Committee Bylaws

Background

The overall purpose of the Citizen Advisory Committee (CAC) of the Central Lane Metropolitan Planning Organization (MPO) is to involve the public in transportation planning and to inform decision making in the MPO area. The CAC operates under a set of bylaws adopted by the Metropolitan Policy Committee (MPC), operating as the MPO Policy Board, on September 9, 2004, and amended on June 9, 2005 to add the category of “employees/workers/organized labor” to broaden the representation of various interest groups on the CAC. In August, after the lack of a quorum at two of the five regular meetings, the CAC officers requested staff to start the bylaws amendment process to change the quorum requirements. The officers also requested that staff propose other changes that would clarify intent, address gaps, and solve problems encountered since the committee has been functioning under the Bylaws.

The CAC approved a list of proposed changes to the bylaws and requested that staff work with the officers to draft specific language to bring back to the committee for approval. The CAC bylaws require that amendments shall be recommended by a two-thirds vote of the membership of the committee. Other requirements for amendments are that the proposal for amendments shall appear on a published agenda and the text be sent to all committee members not less than thirty calendar days in advance. The recommended amendments must be submitted to the MPC. The CAC has completed these requirements for amending the bylaws. Amendments become effective upon approval by the MPC.

The substantive changes approved by the committee are:

- Add language to allow MPC to appoint an at-large position filled by a member who resides outside the MPO boundary
- Change the quorum requirement from two-thirds to a simple majority of appointed members
- Change the requirement for sending the text for proposed amendments to the CAC Bylaws to committee members from 30 days to 14 days in advance.

In addition, there are several housekeeping changes.

Issue Summary

The CAC voted unanimously on November 2, 2005 to recommend the draft amendments to the CAC Bylaws to MPC for adoption. Attachment 1 is the amended Bylaws in legislative format. Attachment 2 is MPC Resolution 2005-13, approving the amendments to the Bylaws.

Attachments: Attachment 1: Amended CAC Bylaws (legislative format)
Attachment 2: Resolution 2005-13