

August 17, 2007

To: Citizen Advisory Committee
From: Kathi Wiederhold
Subject: Amendments to Citizen Advisory Committee (CAC) Bylaws

Please review the proposed changes to the Citizen Advisory Committee bylaws (see attachment). Please provide comments or proposed edits to me at 682 4430 or kwiederhold@lcog.org by September 7, 2007. I will make revisions, communicating with the officers as appropriate, and bring a revised set of bylaws with the additional changes in legislative format to the meeting.

The officers will recommend the following action at the September meeting: Recommend the draft bylaws amendments to the Metropolitan Policy Committee for adoption.

Issue Summary

Often, operating under a set of bylaws will bring to light the need for changes in the bylaws that would clarify intent, address gaps, and solve problems encountered in the functioning of the group. This is the case with the Citizen Advisory Committee bylaws. The Citizen Advisory Committee approved a summary list of the housekeeping changes recommended by staff at the August 1, 2007 meeting.

Attached is a draft of the bylaws in legislative format showing the proposed amendments. As required by the bylaws, this mailing provides the specific language for the amendments in legislative format to the committee no less than fourteen days before the September 19 (tentative date), 2007, meeting. That will allow the committee to take action on the proposed changes at the September meeting.

Background

The CAC operates under a set of bylaws adopted by the Metropolitan Policy Committee on September 9, 2004, and amended on June 9, 2005 and November 10, 2005. The Citizen Advisory Committee bylaws require that recommendations for amendments to the bylaws shall be passed by a two-thirds vote of the membership of the committee. Other requirements for amendments are that the proposal for amendments shall appear on a published agenda and the text be sent to all committee members not less than fourteen calendar days in advance. The recommended amendments must be submitted to the Metropolitan Policy Committee and become effective upon adoption by the Metropolitan Policy Committee, anticipated to occur at the regularly scheduled meeting on October 11, 2007.

Attachment: Amended CAC Bylaws (legislative format)