

# MINUTES

Citizen Advisory Committee  
of the  
Central Lane Metropolitan Planning Organization  
Charnel Mulligan Neighborhood Park—West 17<sup>th</sup> Avenue and Charnelton Street  
Eugene, Oregon

August 1, 2007  
5:30 p.m.

**PRESENT:** Webb Sussman, Chair; Diana Alldredge, John Anderson, Phillip Farrington, Damien Gilbert, Rich Hazel, Donald Holtgrieve, Dave Jacobson, Jeanne-Marie Moore, members; Kitty Piercy, MPC liaison; Kathi Wiederhold, Byron Vanderpool, (Lane Council of Governments), Connie Bloom Williams (Lane Transit District), Eleanor Mulder, Bill Morganti, guests.

**ABSENT:** Wendy Butler-Boyesen, Moriah Demers, members.

## **1. Welcome, Introductions, and Agenda Review**

Mr. Sussman convened the meeting of the Citizen Advisory Committee (CAC) of the Central Lane Metropolitan Planning Organization (MPO) and those present introduced themselves. He welcomed new members Diana Alldredge, Donald Holtgrieve and Damien Gilbert. He also welcomed Eleanor Mulder and Bill Morganti, whose CAC terms would begin January 1, 2008.

Ms. Piercy welcomed new members and behalf of the Metropolitan Policy Committee (MPC) thanked them for serving on the committee. She invited them to contact her if they had any questions.

## **2. Comments from the Audience**

Mr. Morganti said that his hearing was impaired and asked those present to speak loudly enough to enable him to hear what was said. He also asserted that blind, deaf, hearing impaired and near-sighted were four separate audiences with different needs.

## **3. Approval of June 6, 2007, Minutes and July 11, 2007, Meeting Notes**

Mr. Farrington, seconded by Ms. Moore, moved to approve the minutes of the June 6, 2007, meeting and notes of the July 11, 2007, meeting. The motion passed unanimously, 9:0.

## **4. Election of Vice Chair**

Mr. Sussman announced that Moriah Demers had resigned effective after this meeting and was moving from the area. He asked if there were any members willing to serve as vice chair of the committee.

Mr. Jacobson volunteered to be a candidate.

Mr. Jacobson was unanimously elected vice chair of the Citizen Advisory Committee.

## **5. Update on Recruitment and Appointment of New Members**

Ms. Wiederhold reported there were 18 applications for CAC membership and distributed a list of applicants. She said a subcommittee composed of CAC officers and three MPC members reviewed applications and recommended four individuals for appointment effective August 1, 2007, and four individuals for appointment effective January 1, 2008. The remaining applicants were invited to remain on the list to fill future vacancies.

Ms. Piercy asked if Ms. Demers' resignation opened another position on the committee. Ms. Wiederhold replied that with Ms. Demers' resignation and the four new appointments there were 10 voting members; the bylaws specified there should be 10 to 15 voting members. She said it was the MPC's decision whether to appoint more members and that was a recommendation the CAC could make.

Ms. Moore stated she was in favor of appointing more members. She said that family considerations had forced her to consider resigning, but she would make every effort to remain until her term expired at the end of December 2007.

Ms. Moore, seconded by Mr. Jacobson, moved to recommend that the Metropolitan Policy Committee immediately appoint the four Citizen Advisory Committee applicants scheduled for appointment on January 1, 2008. The motion passed unanimously, 9:0.

Ms. Moore said her strong recommendation was that additional members be appointed by the MPC to bring the committee to its full membership of 15.

Ms. Piercy indicated she would convey the message to the MPC. She encouraged CAC members to attend the MPC meetings and participate with Ms. Wiederhold in delivering a report on the CAC's activities.

Mr. Jacobson said he would attend the August 9 MPC meeting to represent the CAC.

## **6. Citizen's Guide to Transportation Planning**

Ms. Wiederhold provided an overview of the guide's development for new members. She said the guide had gone through extensive reviews and revisions by the committee and the next step in the process was approval of a final draft by the CAC, which would then forward it to the MPC with a recommendation that the guide be approved for distribution to the public. She said the committee's recommendation for approval would be presented to the MPC at its September meeting.

Mr. Sussman noted that he had received two requests for minor editorial changes. He asked that any further "wordsmithing" be limited.

Mr. Farrington, seconded by Mr. Jacobson, moved to approve the draft Citizen's Guide to Transportation Planning, with the minor editorial changes, and forward the document to the Metropolitan Policy Committee with a recommendation for approval. The motion passed unanimously, 9:0.

## **7. Proposed Amendments to the Bylaws**

Ms. Wiederhold drew the committee's attention to the proposed revised bylaws and her memorandum of July 15, 2007, explaining the changes. She said the revisions were prompted by the recent recruitment and appointment process for new members, which limited the committee's ability to fill vacancies during the year.

Ms. Moore asked if the revisions to Section 5 would establish co-chairs and eliminate the position of vice chair. Ms. Wiederhold said the change would allow the committee to choose either option for officers instead of eliminating one or the other.

Mr. Jacobson found the wording in Section 4 related to recruitment and tenure awkward and unclear.

Ms. Alldredge observed that the intent appeared to be to allow an appointment to be made during the year, with the term to include the balance of that year, plus three years beginning January 1 following the appointment to assure that the ending date of appointments was consistent.

Mr. Anderson clarified by giving an example that the change would mean that the new members appointed August 1 would serve terms of three years plus four months.

Referring to Section 8 regarding 24 hour notice in advance of a special meeting, Mr. Farrington asked how meetings were currently noticed. Ms. Wiederhold said that committee meetings were noticed in accordance with legal requirements; notices were sent to 20 different media groups and additionally there was an extensive email list that received meeting notifications.

Mr. Hazel asked how members would be notified if there was a special meeting. Mr. Sussman indicated that phone calls, emails and if necessary, personal visits, would be used.

Mr. Farrington, seconded by Mr. Jacobson, moved to accept the proposed summary of changes to the bylaws as presented, with clarification that terms of appointment would be for three years, plus the balance of the year if the appointment occurred before January 1. The motion passed unanimously, 9:0.

Ms. Wiederhold stated that the revised bylaws in legislative format would be provided to the CAC two weeks prior to its September meeting. Mr. Vanderpool noted that if accepted by the committee, the revised bylaws would be forwarded to the MPC for adoption at its October meeting.

## **8. Wrap Up**

Mr. Farrington announced an open house stakeholder discussion of possible changes to Franklin Boulevard through Glenwood would be held at 6 p.m. He said the open house was the first of many opportunities for public involvement; the process had been initiated by the City of Springfield and he hoped to have a city staff member provide the CAC with a project briefing at a future meeting.

Mr. Sussman announced there was an open house to discuss Lane County's future funding issues at 7 p.m.

The meeting was adjourned at 6:05 p.m.

(Recorded by Lynn Taylor)

